### MINUTES OF THE BOARD OF REGENTS

#### WESTERN KENTUCKY UNIVERSITY

July 28, 2017

#### CALL TO ORDER

Required statutory notice having been given, the third quarterly meeting of the Board of Regents of Western Kentucky University was held in the *Cornelius A. Martin Regents Room* at Jody Richards Hall. The meeting was called to order by the sitting Chair, Mr. Frederick A. Higdon, at approximately 8:30 a.m. (CDT).

#### OATH OF OFFICE

Chief Justice John D. Minton, Jr. administered the Oath of Office to WKU's Tenth President, Timothy C. Caboni.

#### INSTALLATION OF OFFICERS

Chief Justice John D. Minton, Jr. presided over the installation of Board Officers for the 2017-18 term.

Dr. Phillip W. Bale – Chair, Mr. Gillard B. Johnson III - Vice Chair, and Mr. Frederick A. Higdon –

Secretary.

#### OATH OF OFFICE

Chair Phillip W. Bale administered the Oath of Office to newly appointed Regent, Mr. George Nichols III and presented him with the Regents' pin designed specifically for members of the Board.

#### **ROLL CALL**

The following Regents were present, representing a quorum of the Board:

Regents Present:

Dr. Phillip W. Bale, Chair

Miss Andi Dahmer

Dr. Barbara G. Burch

Mr. Frederick A. Higdon, Secretary

Mrs. Julie Harris Hinson

Mr. Jason L. McKinney

Mr. Gillard B. Johnson III, Vice Chair

Mr. George Nichols III

Mr. J. David Porter

Mr. John W. Ridley

Dr. Tamela W. Smith

#### APPROVAL OF MINUTES

The minutes from the second quarterly meeting held on April 28, 2017, and the special budget approval meeting held on June 23, 2017 were presented for adoption.

#### **MOTION**

Motion to approve the minutes from the April 28, 2017 quarterly meeting and the June 23, 2017 special budget approval meeting was made by Regent Freddie Higdon and seconded by Regent Jason McKinney.

VOTE / ACTIO	N TAKEN	
☑Approved	☐Not Approved	□Other

#### **CONSENT AGENDA STATEMENT:**

Chair Phillip W. Bale announced that the Committees of the Board met on June 23, 2017, and discussed each action item on their respective agendas and approved submitting the agenda items to the full Board for a consent vote.

Page numbers reflect where the detailed agenda items are located in the meeting packet and can be accessed online <a href="https://www.wku.edu/regents/meetings\_archives.php">https://www.wku.edu/regents/meetings\_archives.php</a>

#### ACADEMIC AFFAIRS

Action Items

- AA-1 Approval of Graduate Certificate Economic Data Analytics [pp 1-4]
- AA-2 Approval of Graduate Certificate Addiction Education [pp 5-8]
- AA-3 Approval of Undergraduate Minor in Computer Animation [pp 9-12]
- AA-4 Approval of Undergraduate Certificate in Health Informatics [pp 13-16]
- AA-5 Approval of Undergraduate Certificate in Public Health [pp 17-20]
- AA-6 Approval of Undergraduate Certificate and Minor in Environmental Health [pp 21-24]
- AA-7 Approval of Undergraduate Certificate and Minor in Health Education and Health Promotion [pp 25-29]
- AA-8 Approval of Name Change to Applied Human Sciences [p 30]
- AA-9 Approval of University Distinguished Professor Appointments [p 31]
- AA-10 Approval of Emeriti Appointments [p 32]

#### **MOTION**

Motion to approve items AA-1 through AA-10 was made by Regent Jason McKinney and seconded by Regent Tamela Smith.

VOTE / ACTION TAKEN  ☑ Approved □ Not Approved □ Other
Information Item
Dr. Brian Meredith provided the Board with a current enrollment report.

#### FINANCE AND BUDGET

Action Items

- FB-1 Approval of 2017-18 Audit Plan [pp 1-3]
- FB-2 Approval of Personnel Actions [p 4 and attached reports]
  - Faculty Report [pp F1-F15]
  - Staff Report [pp S1-S13]
- FB-3 Acceptance of the 3<sup>rd</sup> Quarter Statement of Revenue and Expenditures [pp 5-6]

#### **MOTION**

Motion to approve items FB-1 through FB-3 was made by Regent John W. Ridley and seconded by Regent J. David Porter.

VOTE / ACTIO	<u>N TAKEN</u>	
☑Approved	□Not Approved	□Other_

#### OTHER BUSINESS / ANNOUNCEMENTS

An informational report on the College Heights Foundation was provided by Dr. Donald Smith.

An informational report on the WKU Foundation was provided by Mrs. Paula Jarboe.

Chair Bale distributed the 2017-18 Board Committee appointments [addendum A] and the 2018 Board meeting schedule [addendum B].

Chair Bale asked Regents to make note of the following upcoming calendar dates:

- Opening Convocation ~ August 18 at 8:30 am (Van Meter Auditorium)
- Governor's Conference on Postsecondary Education Trusteeship ~ September 11-12 (Louisville)
- Committee Meetings ~ September 22 at 8:00 am (Jody Richards Hall / Regents Room)
- HOMECOMING ~ October 14
- Fourth Quarterly Meeting ~ October 27 at 9:00 am (Jody Richards Hall / Regents Room)
- Commencement ~ December 9

#### **ADJOURN**

#### **MOTION TO ADJOURN:**

Motion to adjourn the meeting was made by Regent Jason McKinney and seconded by Regent Tamela Smith.

VOTE / ACTIO	<u>N TAKEN</u>		
☑Approved	□Not Approved	Other	

The meeting adjourned at approximately 9:25 a.m. (CDT).

#### **CERTIFICATION OF SECRETARY**

I hereby certify that the minutes herein above set forth an accurate record of the third quarterly meeting held July 28, 2017, in the Cornelius A. Martin Regents Room at Mass Media & Technology Hall, and further certify that the meeting was held in compliance with KRS 61.810, 61.815, 61.820, and 61.825 (enacted as Sections 2, 3, 4 and 5 of House Bill 100, 1974 Regular Session, General Assembly).

Dr. Phillip W. Bale, Chair WKU Board of Regents
Approved on 10-27-17

Mr. Frederick A. Higdon, Secretary

WKU Board of Regents

Approved on 10-27-1

#### ADDENDUM A

### Board of Regents 2017-18 Committee Membership

#### **EXECUTIVE COMMITTEE**

Dr. Phillip W. Bale, Chair Mr. Gillard B. Johnson III, Vice Chair Mrs. Julie Harris Hinson Mr. John W. Ridley Mr. Frederick A. Higdon, *Ex-Officio* 

#### **ACADEMIC AFFAIRS COMMITTEE**

Mr. John W. Ridley, Chair Dr. Barbara G. Burch Miss Andi Dahmer Dr. Tamela W. Smith

#### FINANCE AND BUDGET COMMITTEE

Mr. Gillard B. Johnson III, Chair Dr. Barbara G. Burch Mr. Frederick A. Higdon Mr. Jason L. McKinney Mr. J. David Porter

#### **STUDENT AFFAIRS COMMITTEE**

Mrs. Julie Harris Hinson, Chair Miss Andi Dahmer Mr. George Nichols III Dr. Tamela W. Smith

#### ADDENDUM B

## **Board of Regents** 2018 Meeting Schedule

Date	Committees / Quarterly Meeting
January 26	Committees
February 23	First Quarterly
April 27	Committees
May 11	Second Quarterly
June 22	Special Budget Approval
August 2	Retreat
August 3	Third Quarterly
October 26	Committees
December 7	Fourth Quarterly



# Board of Regents

### THIRD QUARTERLY MEETING

July 28, 2017 ~ 8:30 a.m. (CDT)

Jody Richards Hall Cornelius A. Martin Regents Room



#### WESTERN KENTUCKY UNIVERSITY

Board of Regents ~ Third Quarterly Meeting July 28, 2017 – 8:30 a.m. (CDT) Jody Richards Hall ~ Cornelius A. Martin Regents Room

#### **AGENDA**

- Call to Order (Mr. Frederick A. Higdon, Outgoing Chair)
- Oath of Office (Chief Justice John D. Minton, Jr.)
  - President Timothy C. Caboni
- Installation of 2017-18 Board Officers (Chief Justice John D. Minton, Jr.)
  - o Dr. Phillip W. Bale, Chair
  - o Mr. Gillard B. Johnson III, Vice Chair
  - o Mr. Frederick A. Higdon, Secretary
- Oath of Office (Dr. Phillip W. Bale, Chair)
  - Mr. George Nichols III, Regent
- Roll Call (Mr. Frederick A. Higdon, Secretary)
- Approval of Minutes
  - o Second Quarterly Meeting April 28, 2017
  - Special Budget Approval Meeting June 23, 2017

#### 1. ACADEMIC AFFAIRS (Mr. John W. Ridley)

#### **Action Items:**

- AA-1 Approval of Graduate Certificate Economic Data Analytics [pp 1-4]
- AA-2 Approval of Graduate Certificate Addiction Education [pp 5-8]
- AA-3 Approval of Undergraduate Minor in Computer Animation [pp 9-12]
- AA-4 Approval of Undergraduate Certificate in Health Informatics [pp 13-16]
- AA-5 Approval of Undergraduate Certificate in Public Health [pp 17-20]
- AA-6 Approval of Undergraduate Certificate and Minor in Environmental Health [pp 21-24]
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- AA-8 Approval of Name Change to Applied Human Sciences [p 30]
- AA-9 Approval of University Distinguished Professor Appointments [p 31]
- AA-10 Approval of Emeriti Appointments [p 32]

#### **Information Item:**

• Enrollment Report (Dr. Brian Meredith)

#### 2. FINANCE AND BUDGET (Mr. Gillard B. Johnson III)

#### **Action Items:**

- FB-1 Approval of 2017-18 Audit Plan [pp 1-3]
- FB-2 Approval of Personnel Actions [p 4 and attached reports]
  - Faculty Report [pp F1-F15]
  - Staff Report [pp S1-S13]
- FB-3 Acceptance of the 3<sup>rd</sup> Quarter Statement of Revenue and Expenditures [pp 5-6]

#### 3. OTHER BUSINESS / ANNOUNCEMENTS (Dr. Phillip W. Bale)

- Foundation Reports
  - o College Heights Foundation (Dr. Donald Smith)
  - o WKU Foundation (Mrs. Paula Jarboe)
- 2017-18 Board Committee Appointments (Chair Bale)
- 2018 Board Meeting Schedule (Chair Bale)

#### **Upcoming dates**:

- Opening Convocation ~ August 18 at 8:30 am (Van Meter Auditorium)
- Governor's Conference on Postsecondary Education Trusteeship ~ September 11-12 (Louisville)
- Committee Meetings ~ September 22 at 8:00 am (Jody Richards Hall / Regents Room)
- HOMECOMING ~ October 14
- Fourth Quarterly Meeting ~ October 27 at 9:00 am (Jody Richards Hall / Regents Room)
- Committee Meetings ~ December 8
- Commencement ~ December 9

#### 4. ADJOURN



### **ACADEMIC AFFAIRS**

July 28, 2017

Jody Richards Hall Cornelius A. Martin Regents Room

#### ECONOMIC DATA ANALYTICS GRADUATE CERTIFICATE

**<u>REQUEST</u>**: Approval of a Graduate Certificate in Economic Data Analytics offered through the Economics Department in the Gordon Ford College of Business.

<u>FACTS</u>: There is a high demand in the job market for people with quantitative skills. For 2012-2022, Bureau of Labor Statistics projects growth of 18% (685,800 additional jobs) for Computer and Mathematical occupations, 10.1% (125,700 jobs) for Life, Physical and Social Sciences, and 12.5% (898,100 jobs) for Business and Financial Operations occupations. For economists, employment is projected to grow 6 percent from 2014 to 2024, and the job prospects will be best for those with graduate degrees and strong analytical skills. This graduate certificate offers skills at the intersection of all the above occupations and will help meet demand for skill labor in these areas.

The certificate would also allow students to learn the same quantitative skills that can be gained through the MA in Applied Economics without going through the entire program. This would serve the working professionals seeking such skills but who do not have the opportunity to complete the entire Master's degree.

The graduate certificate requires a minimum of 12 credit hours, and includes the following courses:

Required Courses	Credits
ECON 465G Regression and Econometrics	3
ECON 506 Applied Statistical Methods	3
ECON 594 Forecasting	3
One Course Required from the Following List:	
ECON 507 Data Methods in Economics	3
ECON 598 Independent Study	3
ECON 464G Mathematical Economics	3
ECON 596 Applied Economics Project	
Total	12

#### **BUDGETARY IMPLICATIONS:**

Implementation date will be Fall 2017. All courses are currently offered on a rotation as part of the regular faculty load, and thus no additional resources are needed at this time.

#### **RECOMMENDATION & IMPLEMENTATION DATE:**

President Gary A. Ransdell recommends approval of a Graduate Certificate in Economic Data Analytics.

#### **MOTION:**

Approval to establish a Graduate Certificate in Economic Data Analytics

#### **Certificate Program - Create New**

Graduate Certificate in Economic Data Analytics Gordon Ford College of Business

Date:

February 8, 2017

College:

**Gordon Ford College of Business** 

Department:

**Economics** 

**Contact Person:** 

Alex Lebedinsky, Graduate Program Coordinator

Name, email, phone

alex.lebedinsky@wku.edu, 270-745-3150

#### 1. **Identification of program:**

1.1 Program title: **Graduate Certificate in Economic Data Analytics** 

1.2 Required hours: 12 credit hours

1.3

Program Description: Graduate certificate in quantitative economics courses

Classification of Instructional Program Code (CIP): 1.4

45.0603

#### 2. Learning outcomes of the proposed certificate program:

- A. Discipline Knowledge: Certificate graduates will demonstrate advanced knowledge in quantitative economics disciplines including applied economic statistics, econometrics and time series forecasting, as well as data management skills.
- B. Critical and Strategic Thinking: Certificate graduates will learn how to apply quantitative skills to analyze data, provide actionable insights based on their analyses and communicate their results effectively to non-technical audiences.
- C. Economic Modeling: Certificate graduates will demonstrate competency in three core skills data manipulation, applied statistics and economic theory – to identify appropriate statistical models to study economic phenomena, to create forecasts of economic data and evaluate the quality of the models and forecasts.

#### Rationale: 3.

#### 3.1 Reasons for developing the proposed certificate program:

There is a high demand in the job market for people with quantitative skills. The certificate would give the opportunity to both returning students and recent graduates to obtain the skills that would allow them to become more competitive in the job market. For recent graduates of GFCB, the certificate would serve as a complement to their degree by combining the knowledge in their main field of specialization with solid quantitative skills.

Another reason for developing the certificate is to increase the probability of employment for students seeking analyst-type jobs in the U.S. government. Many of such jobs require a minimum of 15 hours of quantitative courses to be eligible to apply. The certificate will help potential applicants accumulate the hours they need while offering highly employable skills.

The certificate would also allow students to learn the same quantitative skills that can be gained through the MA in Applied Economics without going through the entire program. This would serve the working professionals seeking such skills but who do not have the opportunity to complete the entire Master's degree.

#### Relationship of the proposed certificate program to other programs now offered by 3.2 the department:

All of the courses in the certificate are courses currently offered in the MA in Applied Economics. Four of the courses are the core courses in the Master's program and the other three are electives.

3.3 Relationship of the proposed certificate program to certificate programs offered in other departments:

No similar graduate certificates are currently being offered at WKU.

- 3.4 Projected enrollment in the proposed certificate program: 20 per year
- 3.5 Similar certificate programs offered elsewhere in Kentucky and in other states (Including programs at benchmark institutions marked with \*):
  - Applied Business Analytics, Appalachian State University\*
  - Applied Data Analysis, University of Wisconsin-Milwaukee
  - Applied Econometrics and Data Science Foundations, Valparaiso University
  - Applied Economics, Southern Methodist University
  - Applied Economics, Georgia Southern University
  - Economic Data Analytics, University of Akron
  - Graduate Certificate in Applied Microeconomics, American University
  - Graduate Certificate in Economics Analysis, University of Maryland
  - Quantitative Methods in Applied Economics, Johns Hopkins University
  - Statistical Methods, North Carolina Central University
  - None in Kentucky at a public institution
- 3.6 Relationship of the proposed certificate program to the university mission and objectives:

WKU Mission Statement: Western Kentucky University (WKU) prepares students of all backgrounds to be productive, engaged, and socially responsible citizen-leaders of a global society. The University provides research, service and lifelong learning opportunities for its students, faculty, and other constituents. WKU enriches the quality of life for those within its reach.

This graduate certificate will help prepare professionals for jobs in both public and private sector. The certificate offers an opportunity for continuing education, thus serving the mission of lifelong learning.

Challenging the Spirit Action Plan 2012-13 to 2017-18

WKU Strategic Goal 1: Foster Academic Excellence Extend the engaged learning and global dimensions of the WKU academic experience Reinforce WKU as a destination of choice for faculty, staff and students.

Offering a unique program that teaches skills that are in high demand will directly serve the objective of reinforcing WKU as destination of choice.

#### **OBJECTIVE 2.3**

Make a college education more economically affordable for students from diverse groups.

The certificate offers some of the core benefits of a Master's program with less than half of the credit hours required for a Master's degree.

#### **OBJECTIVE 3.1**

Expand WKU's economic impact on the region through student, faculty, and staff engagement. (Includes) "Increase by 20% percentage of credits completed through distance learning" and "Expand and enhance online programs and student services."

This certificate would expand the graduate education opportunities and contribute toward providing crucial quantitative skills to the Kentucky workforce. At the initial stage, the certificate will utilize the face-to-face courses currently offered through the MA in Applied Economics program. Ultimately, the certificate will be made available online.

#### 4. Admission Criteria:

The admission requirements are the same as those for The Graduate School. Admission to the certificate does not require or include admission to the MA in Applied Economics program. Additionally, applicants are required to have completed an introductory statistics course (e.g. ECON 206) prior to enrolling in the certificate program.

#### 5. Curriculum:

The certificate requires successful completion of 4 courses, three of which are required and one of which is chosen from the list of specified options. The certificate requires 12 credit hours:

#### THREE REQUIRED COURSES:

ECON 465G – Regression and Econometrics*	3.0 Hours
ECON 506 – Applied Statistical Methods	3.0 Hours
ECON 594 – Forecasting	3.0 Hours

#### ONE COURSE REQUIRED FROM THE FOLLOWING LIST:

ECON 507 – Data Methods in Economics	3.0 Hours
ECON 598 – Independent Study	3.0 Hours
ECON 464G – Mathematical Economics	3.0 Hours
ECON 596 – Applied Economics Project	3.0 Hours

If a student already took ECON 465 as an undergraduate at WKU or an equivalent course from another institution, they must enroll in additional elective course above or one of the courses currently approved for MA in Applied Economics:

#### 6. Budget implications:

At the initial stage, the intention is to offer the certificate through the existing MA in Applied Economics program. No additional courses need to be added. All of these courses are currently offered on a rotation as a part of regular faculty load. Enrollment in the certificate will help fill the courses to capacity. As the certificate program expands, the certificate will be offered entirely through online courses. The online sections will be taught in overload an offered through DELO.

7. Term of implementation: Fall 2017

#### 8. Dates of committee approvals:

Committee	Date Approved
Economics Department	2/13/2017
GFCB Graduate	2/22/2017
Graduate Council Curriculum Committee	3/27/2017
Graduate Council	4/6/2017
University Senate	5/11/2017
Board of Regents	

### ADDICTIONS EDUCATION GRADUATE CERTIFICATE

**REQUEST:** Approval of a Graduate Certificate in Addictions Education offered through the Counseling and Student Affairs Department in the College of Education and Behavioral Sciences.

**FACTS:** This program meets the needs of the mental health community (i.e. bachelor level mental health professionals, clinical and licensed mental health professionals), as well as bachelor-level professionals who work with employees and/or clients whom experience addictions. For example, many human resources employees need to assess and make decisions about referrals for employees who are addicted and/or abusing substances. Further, in the state of Kentucky, there is a Certification as an Alcohol and Drug Counselor (CADC) that only requires a bachelor's degree, with some additional training. It does not require a master's degree. Our certificate program, particularly with the Capstone project, will meet the training needs of students who will not be graduate level licensed or license eligible mental health professionals, but still are working with employees and/or clients whom face and experience addiction. Students will be encouraged to work with the certificate program coordinator to enroll in courses that best fit their training needs (i.e. including meeting the KY Licensure as a Clinical Alcohol and Drug Counselor Associate [LCADCA]).

The proposed 15-hour interdisciplinary certificate program in Addictions Education prepares students to provide counseling, or education services and/or support services to individuals abusing or experiencing addiction. Individuals who complete the program will be knowledgeable about the various components of addictions, and will have skills related to their professional field such as prevention strategies, assessment procedures, intervention skills, and treatment, and recovery support. The graduate certificate requires the following:

Required Courses	Credits
CNS 637 Theories of Addictions	3
CNS 647 Addictions: Assessment, Diagnosis, & Treatment Planning	3
CNS 667 Counseling Substance Abusers and Their Families	3
CNS 596 or advisor approved course	3
Advisor Approved Elective	3
Total	15

**BUDGETARY IMPLICATIONS & IMPLEMENTATION DATE:** Implementation date will be Fall 2017. This program will be offered primarily online and should not require additional resources.

#### **RECOMMENDATION:**

President Gary A. Ransdell recommends approval of a Graduate Certificate in Addictions Education.

#### **MOTION**:

Approval to establish a Graduate Certificate in Addictions Education.

#### **Certificate Program - Create New**

Date: 01/18/2017

College: College of Education and Behavioral Sciences

Department: Counseling and Student Affairs

Contact Person: Jill Duba Sauerheber, jillduba.sauerheber@wku.edu, 5-4799

#### 1. Identification of program:

1.1 Program title: Certificate in Addictions Education

1.2 Required hours: 15 credit hours

- 1.3 Program Description: The 15-hour interdisciplinary certificate program in Addictions Education prepares students to provide counseling, or education services and/or support services to individuals abusing or experiencing addiction. Individuals who complete the program will be knowledgeable about the various components of addictions, and will have skills related to their professional field such as prevention strategies, assessment procedures, intervention skills, and treatment, and recovery support.
- 1.4 Classification of Instructional Program Code (CIP): 51.1501

#### 2. Learning outcomes of the proposed certificate program:

Course	Standard Objectives
CNS 637 Theories of Addictions	<ul> <li>Will understand (CACREP - CORE 3.d. HUMAN GROWTH AND DEVELOPMENT d.) theories and etiology of addictions and addictive behaviors</li> <li>Will become knowledgeable in (CACREP - C. CLINICAL MENTAL HEALTH COUNSELING 1. FOUNDATIONS d.) neurobiological and medical foundation and etiology of addiction and co-occurring disorders</li> <li>Will know (CACREP - C. CLINICAL MENTAL HEALTH COUNSELING 2. CONTEXTUAL DIMENSIONS e.) potential for substance use disorders to mimic and/or co-occur with a variety of neurological, medical, and psychological disorders</li> <li>Will understand (CACREP - F. MARRIAGE, COUPLE, AND FAMILY COUNSELING 2. CONTEXTUAL DIMENSIONS h.) impact of addiction on marriages, couples, and families</li> </ul>
CNS 647 Addictions: Assessment, Diagnosis, & Treatment Planning	<ul> <li>Will be able to demonstrate competency in determining appropriateness for admission to a program</li> <li>Will be able to demonstrate competency in client intake process</li> <li>Will be able to demonstrate competency in client orientation and motivation</li> <li>Will be able to demonstrate competency in the use of psychosocial tools for assessing the intensity and extent of a client's problem with chemical dependency</li> <li>Will be able to demonstrate competency in establishing treatment goals and plan for client</li> <li>Will be able to demonstrate competency in identifying the needs of the client that cannot be met by the counselor and assisting</li> </ul>

	<ul> <li>the client to utilize other agency or community resources available</li> <li>Will be able to demonstrate competency in ability to relate to our own and other professionals to assure comprehensive care for the client</li> </ul>
CNS 667 Counseling Substance Abusers and Their Families	<ul> <li>Will be able to demonstrate competency in individual counseling</li> <li>Will be able to demonstrate competency in group counseling</li> <li>Will be able to demonstrate competency in counseling of the family of the client and significant others</li> <li>Will be able to demonstrate competency in coordinating multiple treatment activities and support systems for the client</li> <li>Will be able to demonstrate competency in crisis intervention</li> <li>Will be able to demonstrate competency in didactic presentations</li> </ul>
CNS 596 or advisor approved course	<ul> <li>Will be able to apply skills and knowledge base to professional goals</li> </ul>

#### 3. Rationale:

- 3.1 Reason for developing the proposed certificate program: This program meets the needs of the mental health community (i.e. bachelor level mental health professionals, clinical and licensed mental health professionals), as well as bachelor-level professionals who work with employees and/or clients whom experience addictions. For example, many human resources employees need to assess and make decisions about referrals for employees who are addicted and/or abusing substances. Further, in the state of Kentucky, there is a Certification as an Alcohol and Drug Counselor (CADC) that only requires a bachelor's degree, with some additional training. It does not require a master's degree. Our certificate program, particularly with the Capstone project, will meet the training needs of students who will not be graduate level licensed or license eligible mental health professionals, but still are working with employees and/or clients whom face and experience addiction. Students will be encouraged to work with the certificate program coordinator to enroll in courses that best fit their training needs (i.e. including meeting the KY Licensure as a Clinical Alcohol and Drug Counselor Associate [LCADCA]).
- 3.2 Relationship of the proposed certificate program to other programs now offered by the department: A similar certificate program, Certificate in Addictions Counseling and Education was proposed and accepted in 2005. It was suspended in 2012 and because the 5-year limit has passed, we need to propose a new program rather than reactivate it.
- 3.3 Relationship of the proposed certificate program to certificate programs offered in other departments: The above-mentioned program (in 3.2) was a program that was crossed referenced with the Department of Psychology and the Department of Social Work. This new program will again be crossed referenced with these programs.
- 3.4 Projected enrollment in the proposed certificate program: Students will be solicited from within the department (i.e., targeting students enrolled in the Clinical Mental Health Counseling and School Counseling programs). Additionally, bachelor level and licensed mental health professionals practicing within the community and country will be targeted.
- 3.5 Similar certificate programs offered elsewhere in Kentucky and in other states (including programs at benchmark institutions): (a) Union College, Chemical Dependency Certificate 21 hours of undergraduate courses and 21 hours of graduate courses); (b) University of Louisville, Kent School of Social Work, Alcohol & Drug Counseling specialization. Both of

- these programs do not place emphasis on process addictions in addition to substance abuse. Further, our certificate is completely on-line. While it is only 15 credit hours, it does provide a foundation from which students can still pursue state credentialing in substance abuse counseling certification.
- 3.6 Relationship of the proposed certificate program to the university mission and objectives: This certificate program addresses all aspects of WKU's mission: Western Kentucky University (WKU) prepares students of all backgrounds to be productive, engaged, and socially responsible citizen-leaders of a global society. The University provides research, service and lifelong learning opportunities for its students, faculty, and other constituents. WKU enriches the quality of life for those within its reach. It matches and supports the national, regional and state initiatives as noted above; which are all aimed at helping members of the community heal and work through their addictions which keep them from being productive, engaged and socially responsible citizens. The program is a possibility for all graduate students on WKU's campus, as well as anyone with a bachelor degree. More specifically, it meets the WKU Strategic Plan, Objective 1.5., prepare students for lifelong learning and success. This program will prepare graduates with the skills and knowledge to help notice persons struggling with addictions (whether in clinical settings, school settings or other employment settings), as well as how to intervene.
- **4. Admission Criteria:** Applicants must meet minimum admission requirements to the Graduate School.
- **5. Curriculum:** Certificate Requirements I5 credit hours

Required courses-9 hours

CNS/PSY/SWRK 637 Theories of Addictions

CNS/PSY/SWRK 647 Addictions: Assessment, Diagnosis, & Treatment Planning

CNS/PSY/SWRK 667 Counseling Substance & Process Addictions

CNS 596 or advisor approved internship or capstone 3 hours

Approved elective-3 hours

Students may must choose a 3 credit hour graduate course from selected courses approved by the certificate program coordinator.

- **6. Budget implications:** The program will primarily be online and should not require expensive resources. The existence of this program should lead to increased enrollment in the Department of Counseling and Student Affairs.
- 7. Term of implementation: Fall 2017
- 8. Dates of committee approvals:

Committee	Date of Approval
CNSA Department	01/18/2017
CEBS College Curriculum Committee	02/07/0217
Professional Education Council	02/08/2017
Graduate Council Curriculum Committee	03/27/2017
Graduate Council	04/06/2017
University Senate	05/11/2017
Board of Regents	

### COMPUTER ANIMATION UNDERGRADUATE MINOR

**REQUEST:** Approval of an Undergraduate Minor in Computer Animation offered through the Art Department in the Potter College of Arts and Letters.

**FACTS:** Computer animation and its use of emerging digital technologies makes it one of the fastest growing, critically reviewed, and relevant art mediums on the contemporary art scene. Its recognition as a serious art form is increasingly affirmed by representation at international art fairs and museum-based screenings. It has attracted established artists from other traditions (visual and performing arts) who seek to explore its potential and has cultivated whole new audiences who would otherwise not engage art. For many art students entering university studies, computer animation is the first and perhaps only art form they have encountered. It is very often the art form they hope to pursue at WKU. As such, the Department of Art believes computer animation's appeal is a potent recruiting tool and an area where expansion is possible. While the department has provided some animation studies previously, they were in the service of graphic design interests, not as independent artistic expressions. Completing this minor will provide students the technical and conceptual tools needed to pursue a variety of artistic expressions for their own sake, or as it applies to career and commercial pursuits. The minor will marry our student's creative ambitions to existing facilities, which will in turn, strengthen our program's ties to contemporary currents in the visual arts field.

The proposed computer animation minor is dedicated to the creation of time-based artistic productions by means of emerging computer technologies and processes. The undergraduate minor requires a minimum of 21 credit hours, and includes the following

Required Courses	Credits
Introduction: ART 130 2-D Design OR ART 131 2-D Design OR ART 140 Drawing	
ART 243 Digital Media	3
ART 244 Computer Animation I	
ART 344 Computer Animation II	
ART 444 Computer Animation III	
Elective: ART 373 or 390 or 436 or FILM 201 or BCOM 264 or 378	
Total	

**<u>BUDGETARY IMPLICATIONS</u>**: Implementation date will be Fall 2017. This program will be offered by existing faculty and not impact the department or college budget.

#### **RECOMMENDATION & IMPLEMENTATION DATE:**

President Gary A. Ransdell recommends approval of an Undergraduate Minor in Computer Animation.

#### **MOTION:**

Approval to establish an Undergraduate Minor in Computer Animation.

# Potter College of Arts & Letters Department of Art Proposal to Create a New Minor Program

Contact Person: Joon Sung, joon.sung@wku.edu, 5-2154

- 1. Identification of program:
  - 1.1 Program title: Computer Animation
  - 1.2 Required hours in minor program: 21 hours
  - 1.3 Special information:
  - 1.4 Catalog description: The computer animation minor is dedicated to the creation of timebased artistic productions by means of emerging computer technologies and processes.
  - 1.5 Classification of Instructional Program Code (CIP): 50.0102

#### 2. Rationale:

2.1 Reason for developing the proposed minor program:

Computer animation is among many other contemporary art practices closely related to emerging technologies. The field has attracted many exceptional artistic talents associated with traditional art forms—painting, sculpture, cinematography, music and has offered them previously unprecedented methods of artistic expression and engaging art audiences.

There have been considerable changes in art school climate during past decades. Students in the age of digital media accordingly hope to respond to those changes and are strongly motivated to attempt new approaches that match their creative visions. It is wholly appropriate for the Department of Art to match student ambitions and interests to contemporary means of expression that are current in the larger visual arts field.

- 2.2 Projected enrollment in the proposed minor program:
  Between 12-20 based on other minors in the department
- 2.3 Relationship of the proposed minor program to other programs now offered by the department:
  - While some 2-D and 3-D computer animation courses (Art 243 Digital Media and Art 343 Digital Media: Time Based) are being offered within the department's BA and BFA program, those particular courses are directed toward problem solving for an external client base. The proposed minor's means would be similar but the goal would be to serve a personal aesthetic, a singular artistic vision.
- 2.4 Relationship of the proposed minor program to other university programs:

  The School of Journalism and Broadcasting's Film major shares some similarities to the proposed minor in its production courses. However, the film major's dedication to film processes sets it apart from a computer animation program of study. Another single course in the School of Journalism and Broadcasting shares interests in animation but again bases those studies on film, BCOM 378 Film Animation.
- 2.5 Similar minor programs offered elsewhere in Kentucky and in other states (including programs at benchmark institutions):

Following are some examples of regional and benchmark institutions who have similar major programs dedicated to aesthetic explorations of digital media. Northern Kentucky University (New Media Art), University of Kentucky (Digital Media), Bowling Green State (Digital Arts), Missouri State University (Digital Arts), University of Illinois at Urbana-Champaign (New Media).

While several in-state schools noted above offer new media art or digital media majors, no school except Sullivan College of Technology and Design at Louisville offers 3-D computer animation courses. Since 3-D computer animation is the core subject in this proposed minor, it would be an attractive program for in-state students who might otherwise seek out-of-state programs to learn 3-D computer animation.

2.6 Relationship of the proposed minor program to the university mission and objectives: This minor's focus on developing awareness and facility of emerging 3D animation technologies has applications to a variety of work-place roles, societal needs, as well as being a means of self-enrichment through creative expression.

#### 3. Learning outcomes of the proposed minor:

#### 3.1 Learning outcomes:

This minor provides students a structure for developing conceptual depth of themes, hands-on experience in production, networking opportunities, and time to develop a portfolio that has applications in seeking graduate studies or value as an independent contemporary artist seeking gallery representation, as well as creative technological fields such as computer animation/graphics, film, television, videography, multi-media design. Upon completion of this minor, students should have developed the following competencies.

- equip with sufficient 3D animation skills to apply in film, game, and broadcast, as well as 3D animation industries.
- gain ability to adapt computer animation to the development and promotion of their art-making practice.
- different modes of artistic expression and to understand the aesthetic traditions that have influenced artists in their use of computers.
- develop the skills, knowledge, and historical perspective necessary to create a unique body of work using the computer.
- prepare to respond to the rapidly changing technical and creative markets that exist currently or are yet to appear.

#### 4. Curriculum:

Introductory Course (choose one) 3 Credit Hours

ART 130 2-D Design 3.0 hrs

ART 131 2-D Design 3.0 hrs

ART 140 Drawing 3.0 hrs

Required Courses 12 Credit Hours

ART 243 Digital Media 3.0 hrs

ART 244 Computer Animation I 3.0 hrs

ART 344 Computer Animation II 3.0 hrs

ART 444 Computer Animation III 3.0 hrs

Restricted Electives Courses (choose two) 6 Credit Hours

ART 373 Installation Art 3.0 hrs

ART 390 Contemporary Art 3.0 hrs ART 436 Electronic Illustration 3.0 hrs

FILM 201 Introduction to the Cinema [Colonnade E-AH | AH]

BCOM 264 Digital Video Production and Distribution

**BCOM 378 Film Animation** 

#### **Total Credit Hours for Computer Animation Minor 21 hrs**

#### 5. Budget implications:

- 5.1 Proposed method of staffing: Courses will be taught by existing faculty
- 5.2 Special equipment needed: none beyond present facilities
- 5.3 Expendable materials needed: none
- 5.4 Laboratory materials needed: none beyond presently available materials

#### 6. Proposed term for implementation: Next Available

#### 7. Dates of prior committee approvals:

Department of Art	2/10/2017
Potter College Curriculum Committee	3/2/2017
Undergraduate Curriculum Committee	3/23/2017
University Senate	4/13/2017
Board of Regents	

#### HEALTH INFORMATICS UNDERGRADUATE CERTIFICATE

**<u>REQUEST</u>**: Approval of an Undergraduate Certificate in Health Informatics offered through the Public Health Department in the College of Health and Human Services.

<u>FACTS</u>: Health Informatics is a versatile field with healthcare professionals working as informatics nurses, health informatics specialists, clinical informatics specialist, clinical analysts, and other informatics careers. According to PricewaterhouseCoopers (PwC), "seventy-five percent of providers are currently hiring new employees to support their IT priorities. They believe clinical informatics will be the most important skill for achieving their IT priorities" (PwC's CEO Survey, 2013).

This proposed undergraduate certificate in Health Informatics is multidisciplinary and is designed to prepare health profession students with the introductory skills and knowledge needed for electronic health records usability, interoperability and data exchange, meeting meaningful use initiatives, improving clinical workflow, and analyzing data to improve overall health care delivery and outcomes through the use of health information technology.

The use of electronic health records, information technology and electronic health information exchange is federally mandated through the Health Information Technology for Economic and Clinical Health (HITECH) Act as part of the American Recovery and Reinvestment Act. Health information technology is being developed, adopted, and utilized across the United States in almost every type of health care facility. This increases the need for health professionals to become proficient in using electronic health records and managing health informatics in their areas of expertise. Therefore, there is a growing need for health professionals to be trained in health informatics.

The undergraduate certificate requires a minimum of 18 credit hours, and includes the following:

Required Courses	
CSCI 145C Introduction to Computing <b>OR</b> CIS 141 Basic Computer Literacy	3
CS 157 Information Security I	3
CIS 243 Principles of MIS	3
BDAN 330 Structured Data Analysis OR CIT 350 Database Administration	3
HIM 330 Electronic Health Records	3
HIM 430 Health Data Management and Analytics	3
Total	18

**BUDGETARY IMPLICATIONS & IMPLEMENTATION DATE:** Implementation date will be Fall 2017. This program will be offered by existing faculty and not impact the department or college budget.

#### **RECOMMENDATION:**

President Gary A. Ransdell recommends approval of an Undergraduate Certificate in Health Informatics.

#### **MOTION:**

Approval to establish an Undergraduate Certificate in Health Informatics.

# College of Health and Human Services Public Health Proposal to Create a New Certificate Program

Contact Person: Jan Hunt-Shepherd, jan.hunt-shepherd@wku.edu, 270-745-3548

#### 1. Identification of program:

- 1.1 Program title: Health Informatics
- 1.2 Required hours in program: 19-22 credit hours
- 1.3 Special information: None
- 1.4 Catalog description: The certificate in Health Informatics is multidisciplinary and is designed to prepare health profession students with the introductory skills and knowledge needed for electronic health records usability, interoperability and data exchange, meeting meaningful use initiatives, improving clinical workflow, and analyzing data to improve overall health care delivery and outcomes through the use of health information technology.
- 1.5 Classification of Instructional Program Code (CIP): 51.2706

#### 2. Learning outcomes of the proposed certificate program:

- Utilize an educational electronic health record system
- Apply information technology to meet health care needs
- Improve health care delivery by understanding basic health information technology
- Articulate health technology privacy and security issues, threats, and solutions
- Demonstrate knowledge of functionality of health information technology
- Explore database management and analytics in order to manage health care clinical pathways, clinical outcomes, quality initiatives, and departmental and administrative workflow.

#### 3. Rationale:

- 3.1 Reason for developing the proposed certificate program:
  - The use of electronic health records, information technology and electronic health information exchange is federally mandated through the Health Information Technology for Economic and Clinical Health (HITECH) Act as part of the American Recovery and Reinvestment Act. Health information technology is being developed, adopted, and utilized across the United States in almost every type of health care facility. This increases the need for health professionals to become proficient in using electronic health records and managing health informatics in their areas of expertise. Therefore, there is a growing need for health professionals to be trained in health informatics.
- 3.2 Relationship of the proposed certificate program to other programs now offered by the department:

  There are no other similar certificate programs in the Public Health Department.
- 3.3 Relationship of the proposed certificate program to certificate programs offered in other departments:

  There is a Certificate of Applied Data Analytics (Ref# 1734) in the Gordon Ford College

of Business. This certificate differs from the proposed Health Informatics Certificate in that it focuses specifically on business data analytics. The Health Informatics Certificate focuses on utilizing electronic health records, improving healthcare through health information technology, applying knowledge to mitigate security issues in health IT, analyzing health data and managing clinical pathways, clinical outcomes, quality initiatives, and departmental and administrative workflow through information technology.

- 3.4 Projected enrollment in the proposed certificate program:
  15-20 students per calendar year. It is expected that students from both within and outside of the department will enroll in this certificate based on certificate content.
  Other program coordinators have shown interest in the certificate.
- 3.5 Similar certificate programs offered elsewhere in Kentucky and in other states (including programs at benchmark institutions): Northern Kentucky University has post-baccalaureate certificate in Health Informatics composed of 12 credit hours and are proposing a baccalaureate degree. No other Kentucky institution has a certificate in Health Informatics. For benchmark institutions the following have undergraduate certificates, Florida Atlantic University- Healthcare Information Systems Certificate (12 hours) and University of South Alabama- Health Informatics (15 hours). The following benchmark institutions have post-baccalaureate certificates: East Carolina University- Health Informatics Certificate (15 credit hours), Ohio University- Graduate Clinical Informatics Certificate (19 credit hours) and University of North Carolina- Health Informatics Certificate (15 hours).
- 3.6 Relationship of the proposed certificate program to the university mission and objectives:

"Western Kentucky University (WKU) prepares students of all backgrounds to be productive, engaged, and socially responsible citizen-leaders of a global society. The University provides research, service and lifelong learning opportunities for its students, faculty, and other constituents. WKU enriches the quality of life for those within its reach." (http://www.wku.edu/about/)

This proposed certificate program meets the university mission by enhancing the quality of life for citizens through the use of health informatics and electronic health records (EHRs). HealthIT.gov indicates that EHRs improve patient care and care coordination, increase patient participation in their care, and improve patient outcomes. The certificate program curriculum will help emphasize the WKU strategic plan objectives by preparing students for lifelong learning and success by expanding student learning and opportunities for employment and by enhancing life of not only students as they become employable immediately following graduation but also the patients who will benefit.

#### 4. Curriculum:

Courses for the certificate may also meet the requirements for other degree programs. This certificate may be completed with 19-22 credit hours.

I. Health Informatics Certificate Core Courses (18 credit hours)

CSCI 145C Introduction to Computing (3) **OR** CIS 141 Basic Computer Literacy (3)

CS 157 Information Security I (3) CIS 243 Principles of MIS (3) BDAN 330 Structured Data Analysis **OR** CIT 350 Database Administration (3)
HIM 330 Electronic Health Records (3)
HIM 430 Health Data Management and Analytics (3)

II. Introductory Health Professions Courses (1-4 credit hours) (Must be completed prior to HIM 330)

Choose from one of the following:

HIM 100 Health Care Data Content and Structure (4)

DH 100 Introduction to Dental Hygiene (1)

SWRK 205 Introduction to Social Work (3)

CD 280 Introduction to Communication Sciences and Disorders (3)

HCA 340 Health Care Organizations and Management (3)

Other health care introductory class as approved by Health Informatics Certificate Advisor

#### 5. Budget implications:

The proposed certificate program may lead to increased enrollment in some of the courses used to satisfy the requirements. If more than 15 are enrolled, some programs may need to add an additional section to their prospective courses. It will be important to monitor the proposed certificate program enrollment for that reason.

**6. Proposed term for implementation:** Fall 2017

#### 7. Dates of prior committee approvals:

Department of Public Health	12/01/2016
CHHS Undergraduate Curriculum Committee	2/24/2017
Undergraduate Curriculum Committee	3/23/2017
University Senate	4/13/2017
Board of Regents	

#### PUBLIC HEALTH UNDERGRADUATE CERTIFICATE

**REQUEST:** Approval of an Undergraduate Certificate in Public Health offered through the Public Health Department in the College of Health and Human Services.

**FACTS:** A public health degree is not currently required in public health fields. This certificate will provide an opportunity for non-public health professionals improve their knowledge and skills in basic public health concepts. It will also equip non-public health major students with the needed skills to be successful in the public health field. The Public Health programs steering committee (who are in upper-level management positions) recommended the program increases its efforts in workforce development and for non-public health major students who may find themselves in such positions. The courses included in the certificate exposes students to the basic core public health concepts to enhance their knowledge in the field. Thus, this certificate will help meet the identified needs.

This certificate will provide students and professionals the core public health concepts to enhance their knowledge and skills in the public health field. Individuals currently working or plan to work in the public health field, other health-related fields will benefit from this certification. The required courses include:

Course	Course Title	Hours
PH 100	Personal Health	3
PH 381	Community Health	3
PH 383	Biostatistics	3
PH 384	Epidemiology	3
PH 385	85 Environmental Health	
PH 483	Administration of Health Programs	
Total		18

**BUDGETARY IMPLICATIONS**: Implementation date will be Fall 2017. The courses in the program are taught by full-time faculty with support from part-time faculty. The current departmental staffing is enough to support the program since the concentration is being eliminated from the BSPH program.

#### **RECOMMENDATION & IMPLEMENTATION DATE:**

President Gary A. Ransdell recommends approval of an Undergraduate Certificate in Public Health.

#### **MOTION:**

Approval to establish an Undergraduate Certificate in Public Health

#### **College of Health Human Services**

Public Health
Proposal to Create a New Certificate Program

Contact Person: Grace Lartey, PhD; 270-745-3941; grace.lartey@wku.edu

#### 1. Identification of program:

- 1.1 Program title: Public Health Certificate
- 1.2 Required hours in program: 18
- 1.3 Special information: This certificate will provide students and professionals the core public health concepts to enhance their knowledge and skills in the public health field. Individuals currently working or plan to work in the public health field, other health-related fields will benefit from this certification.
- 1.4 Catalog description: This 18 credit hour certificate program is designed to provide core public health concepts and skills to students and professionals in the public health field and other health-related areas. This program will also increase students' knowledge and skills in public health competencies. The required courses are PH 100, PH 381, PH 383, PH 384, PH 385 and PH 483. Some required courses may have pre-requisites that help fulfill Colonnade requirements. These pre-requisites include MATH 109 or MATH 115 or higher, 3 hours of CHEM and 3 hours of BIOL.
- 1.5 Classification of Instructional Program Code (CIP): 51.2201
- **2. Learning outcomes of the proposed certificate program**: After successfully completing the certificate, students should be able to:
  - Review public health core values, concepts and functions.
  - Assess the legal, ethical and economical dimensions of health system.
  - Establish the characteristics and structure of the US health system.
  - Collect/locate and analyze public health data.
  - Design and implement evidence-based interventions in preventing and or reducing public health issues.

#### 3. Rationale:

3.1 Reason for developing the proposed certificate program: A public health degree is not currently required in public health fields. This certificate will provide an opportunity for non-public health professionals improve their knowledge and skills in basic public health concepts. It will also equip non-public health major students with the needed skills to be successful in the public health field. The Public Health programs steering committee (who are in upper-level management positions) recommended the program increases its efforts in workforce development and for non-public health major students who may find themselves in such positions. The courses included in the certificate exposes students to

- the basic core public health concepts to enhance their knowledge in the field. Thus, this certificate will help meet the identified needs.
- 3.2 Relationship of the proposed certificate program to other programs now offered by the department: This certificate compliments two certificates offered in the Department of Public Health: Worksite Health Promotion and Occupational Safety and Health. The Worksite Health Promotion Certificate targets employees and the workplace environment. The Occupational Safety and Health Certificate focuses on health protection from occupational hazards and the built environment.
- 3.3 Relationship of the proposed certificate program to certificate programs offered in other departments: No similar certificate program is being offered in any department.
- 3.4 Projected enrollment in the proposed certificate program: 10-12 students
- 3.5 Similar certificate programs offered elsewhere in Kentucky and in other states
  - No such program is currently being offered in Kentucky or any of the benchmark institutions.
  - The University of Iowa (College of Public Health) offers a similar certificate program: Undergraduate Certificate in Public Health. This is an 18-credit hour program.
  - The University of Colorado Boulder has an 18-credit hour Public Health Certificate program.
  - Kent State University offers an 18-credit hour Public Health Certificate program.
  - Clemson University offers a 9-credit hour Public Health Certificate program.
- 3.6 Relationship of the proposed certificate program to the university mission and objectives: The Public Health Certificate program will support the mission and objectives of WKU by preparing them for the global society. Although public health may differ between communities, the strategies in managing and solving these issues are the same. Graduates from this program will be able to use their acquired skills wherever they find themselves. The program will also help the graduates analyze and synthesize issues to help them make sound recommendations.
- 4. Curriculum: Requirements (18 hours)

Course	Course Title	Hours
PH 100	Personal Health	3
PH 381	Community Health	3
PH 383	Biostatistics	3
PH 384	Epidemiology	
PH 385 Environmental Health		3
PH 483	PH 483 Administration of Health Programs	
TOTAL		18

- **5. Budget implications:** The courses in the program are taught by full-time faculty with **support** from part-time faculty. Most of the courses are taught fall, spring, summer and winter. The current departmental staffing is enough to support the program, however, additional support staff may be needed should the enrollment exceed the projected number.
- 6. Proposed term for implementation: Fall 2017
- 7. Dates of prior committee approvals:

Committee/Department	Date
Department of Public Health	2/13/2017
CHHS Undergraduate Curriculum Committee	3/24/2017
Undergraduate Curriculum Committee	4/20/2017
University Senate	5/11/2017
Board of Regents	

### ENVIRONMENTAL HEALTH UNDERGRADUATE CERTIFICATE AND MINOR

**<u>REQUEST</u>**: Approval of an Undergraduate Certificate <u>and</u> Minor in Environmental Health offered through the Public Health Department in the College of Health and Human Services.

FACTS: The Bachelor of Science in Public Health (BSPH) program was recently accredited by the Council on Education for Public Health (CEPH). As part of the process, the curriculum must meet competencies through a combination of learning experiences in the program. The faculty in consultation with the steering committee decided to revise the existing program and eliminate the two existing concentrations and offer certificates and minors. This will ensure that all students meet the requirement thereby, allowing students to earn a certificate and or a minor in another area which can be added to the BSPH degree. This new certificate and minor provides students interested in the environmental health concentration/area the opportunity to enhance their marketability. The programs will equip graduates with the necessary public health protection skills for program design, implementation and the evaluation of policies and practices to assist in preventing or reducing environmental hazards on individuals and communities. The curriculum includes the following:

Certificate	Hours	Minor	Hours
PH/ENV 280 Introduction to	3	PH/ENV 280 Introduction to	3
Environmental Science	ě	Environmental Science	
ENV 360 Air Pollution Control	3	ENV 360 Air Pollution Control	3
ENV 380 Principles to Environmental	3	ENV 380 Principles to	3
Toxicology		Environmental Toxicology	
PH 385 Environmental Health	3	PH 385 Environmental Health	3
ENV 410 Water Treatment Processes	3	ENV 410 Water Treatment	3
		Processes	
460 Environmental Management	3	460 Environmental Management	3
ENV 480 Hazardous and Solid Waste	3	ENV 480 Hazardous and Solid	3
Management	j.	Waste Management	
		Upper Division ENV electives	6
Total	21		27

**<u>BUDGETARY IMPLICATIONS</u>**: Implementation date will be Fall 2017. The current departmental staffing is enough to support the programs since the concentration is being eliminated from the BSPH program.

#### **RECOMMENDATION & IMPLEMENTATION DATE:**

President Gary A. Ransdell recommends approval of an Undergraduate Certificate and Minor in Environmental Health.

#### **MOTION:**

Approval to establish an Undergraduate Certificate and Minor in Environmental Health.

# College of Health Human Services Department of Public Health Proposal to Create a New Certificate and Minor

Contact Person: Grace Lartey; 270-745-3941; grace.lartey@wku.edu

#### 1. Identification of program:

- 1.1 Program title: Environmental Health Certificate and Minor
- 1.2 Required hours in program: 21 (Certificate); 27 (Minor)
- 1.3 Special information: This 21 credit hour certificate program will equip graduates with the necessary public health protection skills for program design, implementation and the evaluation of policies and practices to assist in preventing or reducing environmental hazards on individuals and communities.

This minor will equip graduates with the necessary public health protection skills for program design, implementation and the evaluation of policies and practices to assist in preventing or reducing environmental hazards on individuals and communities.

1.4 Catalog description: This 21 credit hour certificate program will equip graduates with public health protection skills for program design, implementation and the evaluation of policies and practices to assist in preventing or reducing environmental hazards on individuals and communities. The required courses are PH 280 or ENV 280; PH 385, ENV 360, ENV 380, ENV 410, ENV 460 and ENV 480. Some required courses may have prerequisites that help fulfill Colonnade requirements. These prerequisites include CHEM 105/106, CHEM 107/108 and MATH 118 or higher.

This 27 credit hour minor will prepare students and assist them to acquire public health protection skills for program design, implementation and the evaluation of policies and practices to assist in preventing or reducing environmental hazards on individuals and communities. The required courses include PH 280 or ENV 280; PH 385, ENV 360, ENV 380, ENV 410, ENV 460, ENV 480 and 6 hours of upper division ENV courses. Students must have a minimum GPA of 2.3 to be eligible for this minor. All courses in the minor must be completed with a minimum grade of "C. Some required courses may have pre-requisites that help fulfill Colonnade requirements. These pre-requisites include CHEM 105/106, CHEM 107/108, and MATH 118 or higher.

1.5 Classification of Instructional Program Code (CIP): 51.2202

### 2. Learning outcomes of the proposed certificate program: After successfully completing the certificate, students will be able to:

- Assess environmental potential issues within the community.
- Design and implement effective strategies and interventions to improve on the environment and prevent or reduce health hazards.
- Evaluate implemented strategies and interventions.
- Advocate for environmental policies.

#### Learning Outcomes of the proposed minor program:

- Assess potential environmental issues within the community.
- Identify biological and behavioral factors' impact on human health and health disparities.

- Design and implement evidence-based strategies and interventions to improve on the environment and prevent or reduce health hazards and address the concerns of populations.
- Evaluate implemented strategies and interventions.
- Discuss governmental and non-governmental agencies' roles in public health policy.
- Advocate for environmental policies and regulations.

#### 3. Rationale:

- 3.1 Reason for developing the proposed certificate and minor programs: The Bachelor of Science in Public Health program was recently accredited by the Council on Education for Public Health (CEPH). As part of the process, the curriculum must meet competencies through a combination of learning experiences in the program. The faculty in consultation with the steering committee decided to revise the existing program and eliminate the two existing concentrations and offer certificates and minors. This will ensure that all students meet the requirement thereby, allowing students to earn a certificate and or a minor in another area which can be added to the BSPH degree. This new certificate and minor provides students interested in the environmental health concentration/area the opportunity to enhance their marketability.
- 3.2 Relationship of the proposed certificate program to other programs now offered by the department: This certificate and minor complements two undergraduate certificates and a graduate certificate offered in the Department of Public Health: Worksite Health Promotion, Occupational Safety and Health and the Environmental Health and Safety graduate certificate. The Worksite Health Promotion Certificate targets employers and the workplace environment. The Occupational Safety and Health Certificate focuses on health protection from occupational hazards and the built environment.
- 3.3 Relationship of the proposed certificate program to certificate and minor programs offered in other departments: The Department of Diversity and Community Studies has Global Pathways and Sustainability graduate certificate program, which assists professionals to understand the complexity between environmental and societal problems. The Department of Geography offers the Environmental Science and Sustainability minor
- 3.4 Projected enrollment in the proposed certificate and minor programs: 8-10 students per year.
- 3.5 Similar certificate programs offered elsewhere in Kentucky and in other states:
  - No such program is currently being offered in Kentucky or any of the benchmark institutions.
  - The University of Georgia offer an Environmental Ethics and Water Resources Certificates at the undergraduate level.
  - Indiana University Bloomington offers two undergraduate certificates: Environmental Management and Environmental Science and Health.

Similar minor programs:

- Murray State University offers a minor in Occupational Safety and Health.
- Ball State University offers Occupational Health and Safety Compliance.
- East Tennessee State University offers a minor in Environmental Health.
- Illinois State University offers a minor in Environmental Health.
- Indiana State University offers a minor in Environmental Health Sciences.

- Ohio University offers a minor in Environmental Health.
- 3.6 Relationship of the proposed certificate program to the university mission and objectives: The Environmental Health Certificate and Minor programs will prepare students to be productive citizens within their communities and globally. Graduates will help improve their communities through the implementation of effective strategies thereby enhancing quality of life.

#### 4. Curriculum:

Certificate	Hours	Minor	Hours
PH/ENV 280 Introduction to	3	PH/ENV 280 Introduction	3
Environmental Science		to Environmental Science	
ENV 360 Air Pollution Control	3	ENV 360 Air Pollution	3
		Control	
ENV 380 Principles to Environmental	3	ENV 380 Principles to	3
Toxicology		Environmental Toxicology	
PH 385 Environmental Health	3	PH 385 Environmental	3
		Health	
ENV 410 Water Treatment Processes	3	ENV 410 Water Treatment	3
		Processes	
460 Environmental Management	3	460 Environmental	3
		Management	
ENV 480 Hazardous and Solid Waste	3	ENV 480 Hazardous and	3
Management		Solid Waste Management	
		Upper Division ENV	6
		electives	
TOTAL	21		27

- 5. Budget implications: The courses in the programs are taught by full-time faculty with support from part-time faculty. The current departmental staffing is enough to support the program since the concentration is being eliminated from the BSPH program. The current staff teaching the courses in the Environmental Health concentration will be scheduled to teach these courses however, additional support staff may be needed should the enrollment exceed the projected number.
- 6. Proposed term for implementation: Fall 2017
- 7. Dates of prior committee approvals:

Committee/Department	Certificate	Minor
Department of Public Health	2/13/2017	3/7/2017
CHHS Undergraduate Curriculum Committee	3/24/2017	3/24/2017
Undergraduate Curriculum Committee	4/20/2017	4/20/2017
University Senate	5/11/2017	5/11/2017
WKU Board of Regents		

### HEALTH EDUCATION AND HEALTH PROMOTION UNDERGRADUATE CERTIFICATE AND MINOR

**<u>REQUEST</u>**: Approval of an Undergraduate Certificate <u>and</u> Minor in Health Education and Health Promotion offered through the Public Health Department in the College of Health and Human Services.

FACTS: The Bachelor of Science in Public Health (BSPH) program was recently accredited by the Council on Education for Public Health (CEPH). As part of the process, the curriculum must meet competencies through a combination of learning experiences in the program. The faculty in consultation with the steering committee decided to revise the existing program and eliminate the two existing concentrations and offer certificates and minors. This will ensure that all students meet the requirement thereby, allowing students to earn a certificate and or a minor in another area which can be added to the BSPH degree. This new minor (with a broader perspective) provides students interested in the health education concentration increase their marketability through exposure to health education and promotion. This programs will improve students' skills in program design, implementation and evaluation in diverse settings. Graduates from the program may pursue employment opportunities such as community/public health educators, employee wellness managers, health coaches and community health workers. The program requires the below curriculum:

Certificate	Hours	Minor	Hours
N/A		PH 100 Personal Health	3
N/A		PH 261 Foundations of Health	3
		Education	
PH 383 Biostatistics	3	PH 383 Biostatistics	3
PH 384 Epidemiology	3	PH 384 Epidemiology	3
PH 390 Wellness and Fitness	3	PH 390 Wellness and Fitness	3
Assessment		Assessment	
PH 402 Worksite Health Promotion	3	PH 402 Worksite Health Promotion	3
PH 483 Administration of Health	3	PH 483 Administration of Health	3
Programs		Programs	
PH 484 Community Organization	3	PH 484 Community Organization	3
PH 485 Methods of Community	3	PH 485 Methods of Community	3
Health Education		Health Education	
Total	21		27

<u>BUDGETARY IMPLICATIONS</u>: Implementation date will be Fall 2017. The current departmental staffing is enough to support the programs since the concentration is being eliminated from the BSPH program.

**RECOMMENDATION & IMPLEMENTATION DATE:** President Gary A. Ransdell recommends approval of an Undergraduate Certificate and Minor in Health Education and Health Promotion.

#### **MOTION:**

Approval to establish an Undergraduate Certificate and Minor in Health Education and Health Promotion.

# College of Health and Human Services Department Public Health Proposal to Create a New Certificate and Minor Program

Contact Person: Grace Lartey; 270-745-3941; grace.lartey@wku.edu

#### 1. Identification of program:

- 1.1 Program title: Health Education and Health Promotion
- 1.2 Required hours in program: 21 (Certificate); 27 (Minor)
- 1.3 Special information: This 21 credit hour certificate will improve students' skills in program design, implementation and evaluation in diverse settings. Graduates from the program may pursue employment opportunities such as community/public health educators, employee wellness managers, health coaches and community health workers.
  - This minor will improve students' skills in program design, implementation and evaluation in diverse settings. Graduates from the program may pursue employment opportunities such as community/public health educators, employee wellness managers, health coaches and community health workers
- 1.4 Catalog description: This 21 credit hour certificate program is designed to improve students' skills in program design, implementation and evaluation in diverse settings. The required courses are PH 383, PH 384, PH 390, PH 402, PH 483, PH 484 and PH 485. Some required courses have prerequisites that help fulfill Colonnade requirements. These prerequisites include BIOL 131, HMD 211, MATH 109 or 115 or higher and CPR certification.
  - This 27 credit hour minor is designed to improve students' skills in program design, implementation and evaluation in diverse settings. Graduates from the program may pursue employment opportunities community/public health educators, employee wellness managers, health coaches and community health workers. Students must have a minimum GPA of 2.3 to be eligible for this minor. All courses in the minor must be completed with a minimum grade of "C." The required courses are PH 100, PH 261, PH 383, PH 384, PH 390, PH 402, PH 483, PH 484 and PH 485. Some required courses may have prerequisites that help fulfill Colonnade requirements. These prerequisites include BIOL 131, HMD 211 and CPR certification.
- 1.5 Classification of Instructional Program Code (CIP): 51.2207

#### 2. Rationale:

2.1 Reason for developing the proposed certificate and minor program: The Bachelor of Science in Public Health program was recently accredited by the Council on Education for Public Health (CEPH). As part of the process, the curriculum must meet competencies through a combination of learning experiences in the program. The faculty in consultation with the steering committee decided to revise the existing program and eliminate the two existing concentrations and offer certificates and minors. This will ensure that all students meet the requirement thereby, allowing students to earn a certificate and or a minor in another area which can be added to the BSPH degree. This new minor (with a broader perspective) provides students interested in the health education concentration increase their marketability through exposure to health education and promotion.

- 2.2 Projected enrollment in the proposed programs: 10-12 students per year.
- 2.3 Relationship of the proposed minor program to other programs now offered by the department:

This minor compliments three minor programs offered in the Department of Public Health: Health Education, Worksite Health Promotion and Occupational Safety and Health. The Health Education Minor provides students with the basic foundation for health promotion and disease prevention. The Worksite Health Promotion Minor targets employees and the workplace environment. The Occupational Safety and Health Minor focuses on health protection from occupational hazards and the built environment.

This certificate compliments two certificates offered in the Department of Public Health: Worksite Health Promotion and Occupational Safety and Health. The Worksite Health Promotion Certificate targets employees and the workplace environment. The Occupational Safety and Health Certificate focuses on health protection from occupational hazards and the built environment

- 2.4 Relationship of the proposed minor program to other university programs: No similar certificate or minor programs are being offered in any department.
- 2.5 Similar minor programs offered elsewhere in Kentucky and in other states (including programs at benchmark institutions):
  - Northern Kentucky offers a minor in Health Education.
  - Appalachian State University offers a Health Promotion minor.
  - Ball State University offer workplace Wellness and Community Health
  - Education minors.
  - Illinois State University offers Community Health Education minor.

## Similar certificate programs;

- No such program is currently being offered in Kentucky or any of the benchmark institutions.
- University of Connecticut has a graduate certificate program in Health Education and Health Promotion.
- Benedictine University also has a graduate certificate program in Health Education and Health Promotion.
- 2.6 Relationship of the proposed certificate and minor programs to the university mission and objectives: The Health Education and Promotion certificate and minor will offer students skills and opportunities for lifelong learning. Increase in life expectancy worldwide provides graduates with opportunities to design and implement strategies in their communities to improve quality of life.

- **3. Learning outcomes of the proposed certificate program:** After successfully completing the certificate, students will be able to:
  - Assess individual and community needs for effective programming.
  - Design and implement effective programs, strategies and interventions to elicit behavior change.
  - Evaluate health programs, strategies and interventions.
  - Serve as a health resource person for the community.

## Learning Outcomes for the minor:

- Ascertain processes and approaches to identify needs and concerns of populations.
- Design and implement evidence-based approaches to address the needs and concerns of populations.
- Discuss the legal, ethical, economical and regulatory dimensions of health care and public health policy.
- Advocate for programs for the protection and promotion for public health at all levels: global, national, state and local.
- Examine community dynamics and cultural contexts in which public health professionals' work.
- 3.2 Relationship of the proposed certificate program to other programs now offered by the department: This certificate compliments two certificates offered in the Department of Public Health: Worksite Health Promotion and Occupational Safety and Health. The Worksite Health Promotion Certificate targets employees and the workplace environment. The Occupational Safety and Health Certificate focuses on health protection from occupational hazards and the built environment.
- 3.3 Relationship of the proposed certificate program to certificate programs offered in other departments: No similar certificate program is being offered in any department.
- 3.4 Projected enrollment in the proposed certificate program: 10-12 students per year.
- 3.5 Similar certificate programs offered elsewhere in Kentucky and in other states (including programs at benchmark institutions):
  - No such program is currently being offered in Kentucky or any of the benchmark institutions.
  - University of Connecticut has a graduate certificate program in Health Education and Health Promotion.
  - Benedictine University also has a graduate certificate program in Health Education and Health Promotion.
- 3.6 Relationship of the proposed certificate program to the university mission and objectives: The Health Education and Promotion Certificate program will offer students skills and opportunities for lifelong learning. Increase in life expectancy worldwide provides graduates with opportunities to design and implement strategies in their communities to improve quality of life.

## 4. Curriculum and Minor Requirements:

Certificate	Hours	Minor	Hours
N/A		PH 100 Personal Health	3
N/A		PH 261 Foundations of Health	3
		Education	
PH 383 Biostatistics	3	PH 383 Biostatistics	3
PH 384 Epidemiology	3	PH 384 Epidemiology	3
PH 390 Wellness and Fitness	3	PH 390 Wellness and Fitness	3
Assessment		Assessment	
PH 402 Worksite Health Promotion	3	PH 402 Worksite Health Promotion	3
PH 483 Administration of Health	3	PH 483 Administration of Health	3
Programs		Programs	
PH 484 Community Organization	3	PH 484 Community Organization	3
PH 485 Methods of Community	3	PH 485 Methods of Community	3
Health Education		Health Education	
Total	21		27

- **5. Budget implications:** The courses in the program are taught by full-time faculty with support from part-time faculty. Most of the courses are taught fall, spring, summer and winter. The current departmental staffing is enough to support the programs, however, additional support staff may be needed should the enrollment exceed the projected number.
- 6. Proposed term for implementation: Fall 2017

## 7. Dates of prior committee approvals:

Committee/Department	Certificate	Minor
Department of Public Health	2/13/2017	3/7/2017
CHHS Undergraduate Curriculum	3/24/2017	3/24/2017
Committee		
Undergraduate Curriculum Committee	4/20/2017	4/20/2017
University Senate	5/11/2017	5/11/2017
Board of Regents		

## NAME CHANGE TO DEPARTMENT OF APPLIED HUMAN SCIENCES

**REQUEST:** Approval to change the name of the Department of Family and Consumer Sciences within the College of Health and Human Services to the Department of Applied Human Sciences.

**FACTS:** Nationally, a very significant plurality of accredited schools currently use the name "Applied Human Sciences" to identify this area of study as it more accurately reflects the multidisciplinary education and the applied nature of programs. Additionally, with accreditation of several programs that are technology, lab and studio based the *Applied* name broadens the reach beyond the scope of traditional home economics. The department's Accreditation Council for Education in Nutrition and Dietetics (ACEND®) and National Association of Schools of Art and Design (NASAD) both allow graduates to pursue professional licensure after internship and examination. The proposed name (Department of Applied Human Sciences) aligns with the scope and breadth of these important accrediting bodies

The department faculty members believe the proposed name change demonstrates greater discipline inclusion and more effectively reflects the mission of the department as follows:

"The department provides multidisciplinary professional education, applied research, and service focused on individuals, families, and their environments for the purpose of improving people and their communities."

Family and Consumer Sciences Education is not the only discipline taught and covered by the department, others include Nutrition, Dietetics, Hospitality, Gerontology, Interior Design, Fashion Merchandising, Early Childhood Education, Child Studies and Family Studies. Thus, the proposed name change will do a much better job of conveying the diversity of content, tracks, sequences and course options available to our students.

**<u>BUDGETARY IMPLICATIONS</u>**: This requested name change will not have a significant budgetary impact. Signage and brochures will need to be updated.

## **RECOMMENDATION:**

President Gary A. Ransdell recommends the name be changed from the Department of Family and Consumer Sciences to the Department of Applied Human Sciences within the College of Health and Human Services, retroactive July 1, 2017.

## **MOTION**:

Approval to change the Department of Family and Consumer Sciences to the Department of Applied Human Sciences within the College of Health and Human Services, retroactive July 1, 2017.

## UNIVERSITY DISTINGUISHED PROFESSOR APPOINTMENT

**REQUEST:** Approval of University Distinguished Professor appointment for 2017-2018.

<u>FACTS</u>: Following a review of nominations, below is a faculty member who has been recommended by the University Distinguished Professorship Selection Committee and Provost David Lee to be awarded university distinguished professor status effective the 2017-2018 academic year.

**Dr. Albert Meier** is a professor in the Department of Biology. He earned his PhD from the University of Georgia in 1995 and joined the WKU faculty in 1997. Over the span of his career, Dr. Meier has exemplified excellence in teaching, research, and service. He takes great pride and joy in the successes and accomplishments of his students and advisees. Under his mentorship, many of his students have received various academic awards, with three receiving either nationally prestigious Goldwater or Boren Scholarships.

Dr. Meier has an outstanding and sustained record of seeking and obtaining extramural support, receiving over \$4 million in grant funding as the primary investigator and nearly \$1.5 million in grant funding as a co-primary investigator. He is the author of over thirty articles concerning ecology involving twenty different WKU student co-authors. Dr. Meier's contributions in the areas of biodiversity protection and conservation have brought him recognition at the state and national level. In particular, his tireless efforts in the acquisition, restoration, and management of the magnificent 1500 acres known as the WKU Upper Green River Biological Preserve have earned him the Stewardship Award for Best Preserve Management from the Kentucky Heritage Land Conservation Fund Board, and the Biological Diversity Protection Award from the Kentucky State Nature Preserves Commission.

In 2012 Dr. Meier was commissioned as a Kentucky Colonel and appointed as an Honorary Guardsman in the Kentucky National Guard by then-Governor Steve Beshear. In 2013 he was appointed to the Kentucky Heritage Land Conservation Fund Board where served until 2016 as a representative of the Kentucky Academy of Science.

## **RECOMMENDATION:**

President Gary A. Ransdell recommends the appointment of Dr. Albert Meier as University Distinguished Professor, effective the 2017-2018 academic year.

## **MOTION**:

Approval of Dr. Albert Meier as University Distinguished Professor, effective the 2017-2018 academic year.

## EMERITUS APPOINTMENTS

## **REQUEST:**

Approval of Emeritus status for Dr. Melvin Borland, Dr. Frank Kersting, Dr. Jacqueline Pope-Tarrence, Dr. Richard A. Roberts and Dr. Richard Weigel.

## **FACTS:**

Listed below are faculty members who have been recommended by tenured faculty, department heads, and college deans to be awarded emeritus status. All have served the university for at least ten years and have had distinguished records of achievement and service.

## College of Education and Behavioral Sciences

Dr. Jacqueline Pope-Tarrence, Professor of Psychology, Emeritus

Dr. Richard A. Roberts, Professor of Teacher Education, Emeritus

## College of Health and Human Services

Dr. Frank Kersting, Professor of Communication Sciences and Disorders, Emeritus

## Gordon Ford College of Business

Dr. Melvin Borland, University Distinguished Professor of Economics, Emeritus

## Potter College of Arts & Letters

Dr. Richard Weigel, University Distinguished Professor of History, Emeritus

## **BUDGETARY IMPLICATIONS**: No funds requested

## **RECOMMENDATION**:

President Gary A. Ransdell recommends awarding the above individuals emeritus status.

**MOTION**: Approval of emerita/emeritus status awarded for the recommended individuals.



## **FINANCE AND BUDGET**

July 28, 2017

Jody Richards Hall Cornelius A. Martin Regents Room

## **2017-18 AUDIT PLAN**

## **REQUEST:**

Approval of the 2017-2018 Audit Plan.

## **FACTS**:

The Western Kentucky University Office of Internal Audit is responsible for preparing a fiscal year audit plan, which is approved by the Finance & Budget Committee on an annual basis. The fiscal year 2018 Audit Plan has been drafted and includes projects such as audits, management requested reviews, compliance reviews and continuous auditing projects. Internal Audit considers the risk assessment performed by Administrative Council members when determining projects to include on the Audit Plan. Also, the plan contains mandatory projects that occur annually.

## **BUDGETARY IMPLICATIONS:**

Sufficient funds are budgeted within the Office of Internal Audit to complete the proposed Plan.

## **RECOMMENDATION:**

President Gary A. Ransdell recommends approval of the 2017-18 Audit Plan.

## **MOTION**:

Approve the 2017-18 Audit Plan.

## WESTERN KENTUCKY UNIVERSITY INTERNAL AUDIT PLAN - DRAFT JULY 1, 2017 - JUNE 30, 2018

FINKION	Risk Gatagory	Prior Year	Project Objective	No. Tradest	<u> 1</u>
Finance & Administration	Operational	Inventory & Surplus	To determine the operations of the function are effective and efficient to ensure goals and objectives are being accomplished.	Audit 200	0
		Annual Projects			
Athletics	Compliance	NCAA Agreed Upon Procedures	To verify Athletic Events Ticket Revenue for football, men's and women's basketball & baseball to comply with the guidance detailed by NCAA Agreed Upon Procedures.	AUP 20	
Athletics	Compliance	NCAA Football Ticket Sales Compliance	To verify attendance at football games to comply with NCAA legislation.	Audit 20	0
Finance & Administration	Compliance	Special License Plates Reconciliation	To verify that funds from the Special License Plates Program were adequately documented and reconciled to comply with the program's guidelines.	Review 2	
Finance & Administration	Compliance	Procurement Cards	To determine procurement cards are being used for university purchases and university policies are being followed.	Audit 160	0
Finance & Administration	Compliance	Change Fund Management	To verify change fund owners are adequately documenting change fund uses and reconciliations in accordance with university policy.	Audit 40	0
Office of President	Compliance	Travel and Entertainment Expenses	To determine the travel expenses and non-payroll reimbursements to the President were adequately documented and comply with applicable statutes and university policies.	Audit 40	0
Student Financial Aid	Compliance	FISAP Report Mänagement Requests	To review supporting documentation of the calculation as provided by the Financial Aid office of the university.	Review 1	
Academic Affairs	Operational	Clinical Education Complex	To determine the operations of the center are effective and efficient Audit to ensure goals and objectives are being accomplished.	Audit 200	0
Finance & Administration	Operational	University Check Write-off Process	To determine the operations of the process are effective and efficient to ensure goals and objectives are being accomplished.	Audit 120	0
Finance & Administration	Compliance	Chilled Water Agreement between WKU & SLF	To verify the practices being followed comply with requirements included in the agreement.	Audit 180	0
Student Affairs	Financial	Aramark Commission Payments	To verify commission payments are reasonably accurate and have adequate documentation in compliance with the dining contract.	Audit 300	0
		Risk Assessment Projects			
General Counsel	Compliance	Clery Act Compliance	To verify reporting processes are adequate to comply with the requirements of the Clery Act.	Audit 180	0

Information Technology	Operational	Sensitive Data Management	To determine best practices for mitigating the risk of an internal breach of sensitive data.	Review	180
Finance & Administration	Operational	University Termination Procedures	To confirm that procedures are compliant with university policies and state regulations and best practices are in place to reduce legal risks.	Audit	200
University wide	Financial	Travel Related Expenditures	To determine expenses related to university travel comply with university policies and verify processes are effective and efficient for meeting goals and objectives.	Audit	300
		Other			
All	Strategic	Annual Risk Assessment		Admin	185
		Internal Audit Administrative Duties		Admin	009
		Continued Professional Education		Training	150
		Ad Hoc requests		Other	250
				Total Hours	3368

## PERSONNEL ACTIONS

## **REQUEST:**

Approval of faculty and staff personnel actions which have been approved through administrative channels and executed through the human resources information system during the period 02/23/2017 – 05/21/2017. One-time compensation payments executed through the payroll system cover the period 03/01/2017 - 05/31/2017.

## **FACTS**:

This request includes a variety of customary actions pertaining to people and positions, except for those actions specifically delegated to the President. Each action is identified by "type" and "funding source". Stipend payments are included under a separate tab of the personnel actions report. One-time compensation payments associated with extra duties/special assignments are included in a separate report.

## **BUDGETARY IMPLICATIONS:**

Funding is provided as indicated for each transaction.

## **RECOMMENDATION:**

President Gary A. Ransdell recommends approval of all faculty and staff personnel actions as referenced.

## **MOTION:**

Approve faculty and staff personnel actions.

Completed Faculty Personnel Actions Subject to Board Approval Entered February 23, 2017 through May 21, 2017

Engineering	Department of Marketing	Architect & Manufacturing Sciences	English	Music	Computer Science	Chemistry	School of University Studies	Physics & Astronomy	Modern Languages	Honors College	Department
Farhad Ashrafzadeh	Mary Jane Gardner	Fatemeh Orooji	William David LeNoir	Matthew J. Herman	Jeffrey Michael Galloway	Brooke Blairanne Williams	Elizabeth D. Hall	Jason Robert Boyles	Samir Mohamed Amin Abdel Latif	Yang Liu	Employee
Associate Professor	Executive-in-Residence	Assistant Professor	Professor	Assistant Professor	Assistant Professor	Assistant Professor	Director	Instructor I	Instructor I	Instructor I	Title
07/01/2017	07/01/2017	03/01/2017	07/01/2017	07/01/2017	07/01/2017	07/01/2017	07/01/2017	07/01/2017	07/01/2017	06/01/2017	Effective Date
82,596.00	58,404.00	60,000.00	74,880.00	50,004.00	50,340.00	40,368.00	82,584.00	44,892.00	38,508.00	40,056.00	Current Rate/Salary
98,424.00 Salary Increase	63,336.00 Salary Increase	61,008.00 Salary Increase	92,448.00 Salary Increase	50,004.00 Transfer	75,000.00 Transfer	58,008.00 Transfer	89,004.00 Status Change	45,348.00 Status Change	38,508.00 Reappointment	40,056.00 Reappointment	Current Proposed Type Action Rate/Salary Rate/Salary
FDN/E&G OTHSI	E&G OTHSI	E&G OTHSI	E&G ADDED	E&G	E&G	E&G	E&G	E&G	Grant	E&G	Funding Salary Funding Increase Source Reason

Ed. Admin., Leadership & Research Ed. Admin., Leadership & Research	Ed. Admin., Leadership & Research	Ed. Admin., Leadership & Research	Development Creative Services	Development Creative Services	Department of Marketing	Communication Sciences & Disorders	Communication	Communication	Chemistry	Art	Art	Art	Architect & Manufacturing Sciences	Agriculture	Agriculture	Agriculture	Agriculture	Department																							
Amy Melton Shutt Amy Melton Shutt	James Stanley Flynn	James Stanley Flynn	Sean Patrick Ward	Sean Patrick Ward	Edward Goeb Rottmann	Sarrah Marie Young	Tracy Pendley Wilson	Sarah Margaret Ward	Sarah Emily Lillian Nale	Nicole D. Laffin	Linda S Kerr	Courtney Allison Hatcher	Courtney Allison Hatcher	Courtney Allison Hatcher	Courtney Allison Hatcher	April Dawn Hardison	Danna Jean Bratcher Frank	Rebecca Tessann Broyles	Rebecca Tessann Broyles	Michelle K. Bradley	Stephanie Denise Barr	Larry James Winn	Lauren Michelle Willian	Susan Ellen Morgan	Beth Reitmeyer	Leslie Erin Nichols	Leslie Erin Nichols	Joshua David Ferriell	Lindsey Berry Reynolds	Lindsey Berry Reynolds	Lindsey Berry Reynolds	Lindsey Berry Reynolds	Employee								
06/01/2017 05/01/2017 06/01/2017	06/01/2017	05/01/2017	04/01/2017	01/23/2017	01/23/2017	07/01/2017	07/01/2017	07/01/2017	01/23/2017	08/22/2016	07/01/2016	01/25/2016	08/24/2015	07/01/2015	01/26/2015	08/25/2014	07/01/2017	07/01/2017	07/01/2017	07/01/2017	08/22/2016	08/24/2015	07/01/2015	07/01/2017	07/01/2017	07/01/2017	07/01/2017	07/01/2017	07/01/2017	01/23/2017	05/15/2017	03/20/2017	01/23/2017	01/23/2017	01/23/2017	07/01/2017	07/01/2017	06/01/2017	07/01/2016	06/01/2016	Begin Date
6/30/2017 6/30/2017	6/30/2017	6/30/2017	5/31/2017	5/31/2017	5/31/2017	7/31/2017	7/31/2017	7/31/2017	7/31/2017	7/31/2017	7/31/2017	7/31/2017	7/31/2017	7/31/2017	7/31/2017	7/31/2017	7/31/2017	7/31/2017	7/31/2017	7/31/2017	7/31/2017	7/31/2017	7/31/2017	7/31/2017	7/31/2017	7/31/2017	7/31/2017	7/31/2017	7/31/2017	5/31/2017	5/31/2017	5/31/2017	5/31/2017	5/31/2017	5/31/2017	7/31/2017	7/31/2017	7/31/2017	7/31/2017	7/31/2017	End Date
2,280.00 2,280.00 2,280.00	900.00	2,280.00	2,136.00	2,136.00	2,700.00	3,384.00	4,272.00	2,136.00	3,560.00	2,136.00	2,136.00	2,848.00	2,848.00	1,424.00	2,848.00	2,848.00	3,384.00	4,272.00	6,408.00	4,272.00	2,136.00	2,136.00	2,136.00	2,136.00	4,272.00	6,408.00	2,136.00	4,272.00	4,272.00	4,500.00	1,692.00	2,136.00	7,008.00	1,840.00	2,140.00	4,800.00	4,800.00	4,800.00	750.00	3,000.00	Proposed Salary
Reappointment Reappointment Reappointment	Reappointment	Reappointment	Reappointment	Reappointment	Initial Appointment	Reappointment	Reappointment	Reappointment	Reappointment	Reappointment	Reappointment	Reappointment	Reappointment	Reappointment	Reappointment	Reappointment	Initial Appointment	Type Action																							
E&G	E&G	E&G	E&G	E&G	E&G	E&G	E&G	RD	E&G	RD	E&G	E&G	E&G	E&G	E&G	E&G	E&G	E&G	E&G	E&G	E&G	E&G	E&G	E&G	E&G	E&G	Funding Source														

School of Kinesiology, Rec. & Sport	Psychology	Psychological Sciences	Psychological Sciences	Psychological Sciences	Political Science	Physics & Astronomy	Philosophy & Religion	Management	Gordon Ford College of Business	Geography & Geology	Department																																
Terry L. Obee	Trinity J. Gonzalez	Stacey A. Forsythe	Lacee Chavonne Carmon-Johnson	Jodi Lynn McKnight	Scott B. Shadrick	Sarah DuBose Coldiron	Morgan E Brown	Kayla S. Fugate	Melinda Whitfield Thomas	Terry Dewayne Shoemaker	Cynthia Vanaey Hines	H. Randall Capps	Paul Grady Dixon	Employee																													
01/01/2016	07/01/2015	07/01/2015	06/01/2015	05/01/2015	01/05/2015	07/01/2014	07/01/2014	06/01/2014	01/06/2014	01/23/2017	07/01/2017	05/01/2017	01/25/2016	01/25/2016	08/24/2015	08/24/2015	01/27/2014	08/26/2013	07/01/2017	06/01/2017	01/01/2017	08/22/2016	07/01/2016	06/01/2016	01/25/2016	08/25/2014	01/27/2014	06/01/2017	01/23/2017	01/23/2017	01/23/2017	01/23/2017	01/23/2017	07/03/2017	01/23/2017	07/01/2017	07/01/2017	08/01/2016	07/01/2016	06/01/2015	01/27/2014	06/01/2017	Begin Date
7/31/2017	7/31/2017	7/31/2017	7/31/2017	7/31/2017	7/31/2017	7/31/2017	7/31/2017	7/31/2017	7/31/2017	5/31/2017	7/31/2017	7/31/2017	7/31/2017	7/31/2017	7/31/2017	7/31/2017	7/31/2017	7/31/2017	7/31/2017	7/31/2017	7/31/2017	7/31/2017	7/31/2017	7/31/2017	7/31/2017	7/31/2017	7/31/2017	6/30/2017	5/31/2017	5/31/2017	5/31/2017	4/30/2017	5/31/2017	7/31/2017	5/31/2017	7/31/2017	7/31/2017	7/31/2017	7/31/2017	7/31/2017	7/31/2017	6/30/2017	End Date
4,500.00	4.500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	8,250.00	3,750.00	1,840.00	4,800.00	1,920.00	2,136.00	2,136.00	2,136.00	2,136.00	1,840.00	1,840.00	9,600.00	4,800.00	960.00	2,136.00	261.00	1,875.00	2,136.00	2,136.00	2,136.00	2,280.00	4,560.00	1,692.00	1,692.00	920.00	2,280.00	1,840.00	2,136.00	4,800.00	4,800.00	1,500.00	4,500.00	2,750.00	4,500.00	1,520.00	Proposed Salary
			Reappointment		Reappointment	Reappointment	Reappointment	Reappointment	Reappointment	Reappointment	Reappointment	Reappointment	Initial Appointment	Reappointment	Initial Appointment	Reappointment	Reappointment	Initial Appointment	Reappointment	Reappointment	Reappointment	Reappointment	Reappointment	Reappointment	Reappointment	Type Action																	
RD	E&G	E&G	E&G	E&G	RJ U	E&G	E&G	E&G	RD	E&G	RD	E&G	RD	E&G	E&G	E&G	E&G	E&G	E&G	RD	E&G	rt E&G	E&G	ıt E&G	E&G	E&G	rt E&G	E&G	E&G	E&G	E&G	E&G	E&G	E&G	Funding Source								

Department	Name	Start Date	End Date	Amount	Source
Applied Research & Technology - POD	Ajay Srivastava	5/1/2017	6/30/2018	7,200.00	E&G
Communication Sciences & Disorders	Jeffrey Allen Barefoot	5/15/2017	7/31/2017	1,500.00	E&G
Communication Sciences & Disorders	Leigh Anne Roden-Carrier	5/15/2017	7/31/2017	1,500.00	E&G
Dean, University College	Michelle Sharmaine Jones	7/1/2017	6/30/2018	10,500.00	E&G
Dean, University College	Michelle Sharmaine Jones	7/1/2017	7/31/2017	4,500.00	E&G
Farm	Paul B. Woosley	1/1/2017	6/30/2017	6,000.00	E&G
Information Systems	Evelyn Holmes Thrasher	7/1/2017	6/30/2018	5,004.00	FDN
Mathematics	Molly Dunkum	3/1/2017	3/31/2017	3,218.00	Grant
Quality Enhancement Plan	Molly Beth Kerby	7/1/2017	6/30/2018	6,000.00	E&G
Quality Enhancement Plan	Stacy Wilson	7/1/2017	6/30/2018	6,000.00	E&G
School of University Studies	Lee D. Emanuel	5/1/2017	5/31/2017	3,124.00	E&G
School of University Studies	James Rick Thompson	5/1/2017	5/31/2017	2,494.00	E&G
School of University Studies	James Rick Thompson	6/1/2017	6/30/2017	1,247.00	E&G
Teacher Services	Charles S. Evans	7/1/2016	6/30/2017	9,600.00	E&G
WKU Center for Literacy	Kristy Lyn Cartwright	7/1/2017	6/30/2018	6,000.00	E&G
WKU Center for Literacy	Daniel J. Super	7/1/2017	6/30/2018	6,000.00	E&G

	Explanation for Salary Increases Greater Than \$5,000
William David LeNoir	David Lenoir has accepted a four-year renewable appointment as the Director of Composition in the Department of English. This appointment requires Dr. Lenoir to devote eleven months of effort to his duties. As a result, his nine-month faculty salary is being converted to an eleven month appointment, resulting in a revised salary of \$92,488.
Mary Jane Gardner	Mary Jane Gardner's salary is being increased to bring her annual salary in line with the other Executive-in-Residence faculty members in the Marketing Department.
Farhad Ashrafzadeh	As recognition for being selected as the Gruelich Endowed Chair in Energy Systems, Dr. Ashrafzadeh is provided with a salary adjustment to support research / scholarship pertaining to energy studies.

			Effective	Payment		Funding
Department	Employee	Title	Date	Amount	Payment Type	Source
Dean Potter College	Amanda Jane Crawford	Assistant Professor	4/28/2017	1,000.00 Awards	vards	E&G
Dean Potter College	Holli R. Drummond	Associate Professor	4/28/2017	1,000.00 Awards	vards	E&G
Dean Potter College	Marko Dumancic	Assistant Professor	4/28/2017	1,000.00 Awards	vards	E&G
Dean Potter College	Jean-Luc Houle	Assistant Professor	4/28/2017	1,000.00 Awards	vards	E&G
Diversity & Community Studies	Grayson Hunt	Assistant Professor	4/28/2017	500.00 Awards	vards	E&G
Faculty Award/Waiver Funds	Dawn Langkamp Bolton	Associate Professor	5/31/2017	1,000.00 Awards	vards	E&G
Faculty Award/Waiver Funds	Amy M. Brausch	Associate Professor	5/31/2017	1,000.00 Awards	vards	E&G
Faculty Award/Waiver Funds	Timothy John Brotherton	Assistant Professor	5/31/2017	1,000.00 Awards	vards	E&G
Faculty Award/Waiver Funds	Monica Galloway Burke	Associate Professor	5/31/2017	1,000.00 Awards	vards	E&G
Faculty Award/Waiver Funds	Amanda Jane Crawford	Assistant Professor	5/31/2017	1,000.00 Awards	vards	E&G
Faculty Award/Waiver Funds	Thaddeus Reed Crews	Associate Professor	5/31/2017	1,000.00 Awards	vards	E&G
Faculty Award/Waiver Funds	Pitt Derryberry	Co-Department Head	5/31/2017	1,000.00 Awards	vards	E&G
Faculty Award/Waiver Funds	Holli R. Drummond	Associate Professor	5/31/2017	1,000.00 Awards	vards	E&G
Faculty Award/Waiver Funds	Marko Dumancic	Assistant Professor	5/31/2017	1,000.00 Awards	vards	E&G
Faculty Award/Waiver Funds	Timothy G. Hawkins	Assistant Professor	5/31/2017	1,000.00 Awards	vards	E&G
Faculty Award/Waiver Funds	Jean-Luc Houle	Assistant Professor	5/31/2017	1,000.00 Awards	vards	E&G
Faculty Award/Waiver Funds	Patricia A. Jaggers	Assistant Professor	5/31/2017	1,000.00 Awards	vards	E&G
Faculty Award/Waiver Funds	Jonathan David Jeffrey	Department Head	5/31/2017	1,000.00 Awards	vards	E&G
Faculty Award/Waiver Funds	Susan Keesey	Assistant Professor	5/31/2017	1,000.00 Awards	vards	E&G
Faculty Award/Waiver Funds	Gayle Marcus Mallinger	Assistant Professor	5/31/2017	1,000.00 Awards	vards	E&G
Faculty Award/Waiver Funds	Almorator I Olor	Assistant Professor	5/31/2017	1,000.00 Awards	vards	E & C
Faculty Award Waiver Funds	Incom Polly	A speciate Drefessor	5/31/2017	1,000.00 Awards	rarde	E&G
Faculty Award/Waiver Funds	Ronald D. Ramsing	Associate Professor	5/31/2017	1,000.00 Awards	vards	E&G
Faculty Award/Waiver Funds	Ronald A Rhoades	Pedagogical Asst Professor	5/31/2017	1,000.00 Awards	vards	E&G
Faculty Award/Waiver Funds	Nancy Ayers Rice	Professor	5/31/2017	1,000.00 Awards	vards	E&G
Faculty Award/Waiver Funds	Nancy Carol Richey	Associate Professor	5/31/2017	1,000.00 Awards	vards	E&G
Faculty Award/Waiver Funds	Amanda Lynn Salyer-Funk	Visiting Assistant Professor	5/31/2017	1,000.00 Awards	vards	E&G
Faculty Award/Waiver Funds	Rico T. Tyler	Professional-In-Residence	5/31/2017	1,000.00 Awards	vards	E&G
Faculty Award/Waiver Funds	Paul B. Woosley	Associate Professor	5/31/2017	1,000.00 Awards	vards	E&G
Dean College of Education	David Forrest Almand	Professional-in-Residence	5/31/2017	480.00 Consulting	nsulting	Grant
Dean College of Education	Kenneth Brent Askins	Professor	5/31/2017	440.00 Consulting	nsulting	Grant
Dean College of Education	Robin Latrice Ayers	Instructor II	5/31/2017	160.00 Consulting	nsulting	Grant
Dean College of Education	Kathy C. Croxall	Associate Professor	5/31/2017	160.00 Consulting	nsulting	Grant
Dean College of Education	Martha M. Day	Associate Professor	5/31/2017	320.00 Consulting	nsulting	Grant
Dean College of Education	Jessica Kristin Godfrey-Hurrell	Assistant Professor	5/31/2017	388.60 Consulting	nsulting	Grant
Dean College of Education	Pamela M. Jukes	Professor	5/31/2017	160.00 Consulting	nsulting	Grant
Dean College of Education	Lisa D. Murley	Associate Professor	5/31/2017	160.00 Consulting	nsulting	Grant
Dean College of Education	Julia Link Roberts	Professor	5/31/2017	320.00 Consulting	nsulting	Grant
Dean College of Education	Rebecca R. Stobaugh	Associate Professor	5/31/2017	440.00 Consulting	nsulting	Grant
Dean College of Education	Robyn K. Swanson	Professor	5/31/2017	800.00 Consulting	nsulting	Grant
Educational Enhancement Programs	Aaron Wilson Hughey	Professor	4/28/2017	640.00 Consulting	nsulting	Grant
School of Teacher Education	Kristy Lyn Cartwright	Instructor I	3/31/2017	222.67 Consulting	nsulting	Grant
School of Teacher Education	Kristy Lyn Cartwright	Instructor I	5/31/2017	222.67 Consulting	nsulting	Grant

<b>,</b>	1	!	Effective	Payment	ì	Funding
Deparment	спрюуее	IIIe	Date		гаушен туре	Source
School of Teacher Education	Jeremy Ray Logsdon	Clinical Assistant Professor	3/31/2017	300.00 Consulting	sulting	Grant
School of Teacher Education	Jeremy Ray Logsdon	Clinical Assistant Professor	5/31/2017	600.00 Consulting	sulting	Grant
School of Teacher Education	Melissa Joy Wrenn Pendleton	Assistant Professor	4/28/2017	306.00 Consulting	sulting	Grant
21st Century Media - POD	Jeanine Marie Cherry	Instructor I	3/31/2017	1,000.00 Overload	rload	E&G
21st Century Media - POD	Jeanine Marie Cherry	Instructor I	4/28/2017	1,000.00 Overload	erload	E&G
Architect & Manufacturing Sciences	Shane M. Palmquist	Associate Professor	4/28/2017	3,000.00 Overload	erload	E&G
Communication	Helen Mae Sterk	Department Head	3/31/2017	1,000.00 Overload	erload	E&G
Communication	Helen Mae Sterk	Department Head	4/28/2017	1,000.00 Overload	erload	E&G
Communication	Helen Mae Sterk	Department Head	5/31/2017	1,000.00 Overload	erload	E&G
Department of Marketing	Mary Catherine Carey	Department Head	4/28/2017	2,000.00 Overload	rload	E&G
Department of Marketing	Lukas Forbes	Associate Professor	3/31/2017	1,000.00 Overload	rload	E&G
Department of Marketing	Lukas Forbes	Associate Professor	4/28/2017	1,000.00 Overload	rload	E&G
Department of Marketing	Patricia R. Todd	Chair	3/31/2017	1,000.00 Overload	erload	E&G
Department of Marketing	Patricia R. Todd	Chair	4/28/2017	1,000.00 Overload	rload	E&G
Diversity & Community Studies	Molly Beth Kerby	Associate Professor	3/31/2017	1,000.00 Overload	rload	E&G
Diversity & Community Studies	Molly Beth Kerby	Associate Professor	4/28/2017	1,000.00 Overload	rload	E&G
Diversity & Community Studies	Jane Olmsted	Department Head	3/31/2017	1,000.00 Overload	rload	E&G
Diversity & Community Studies	Jane Olmsted	Department Head	4/28/2017	1,000.00 Overload	rload	E&G
Diversity & Community Studies	Alexander I Olson	Assistant Professor	3/31/2017	1,000.00 Overload	erload	E&G
Diversity & Community Studies	Alexander I Olson	Assistant Professor	4/28/2017	1,000.00 Overload	erload	E&G
Economics	Mary Catherine Carey	Department Head	5/31/2017	400.00 Overload	rload	E&G
Economics	Brian L. Goff	Professor	5/31/2017	1,000.00 Overload	erload	E&G
Economics	Susane Leguizamon	Assistant Professor	5/31/2017	600.00 Overload	erload	E&G
Economics	Dennis P. Wilson	Associate Professor	3/31/2017	2,000.00 Overload	erload	E&G
Economics	Dennis P. Wilson	Associate Professor	4/28/2017	1,000.00 Overload	rload	E&G
Economics	David Michael Zimmer	Associate Professor	5/31/2017	2,000.00 Overload	rload	E&G
Engineering	Christopher Edward Byrne	Professor	4/28/2017	4,000.00 Overload	rload	E&G
Engineering	Matthew A. Dettman	Professor	4/28/2017	4,000.00 Overload	erload	E&G
Engineering	Ronald Eric Gallagher	Associate Professor	3/31/2017	2,000.00 Overload	rload	E&G
Engineering	Henry Joel Lenoir	Professor	3/31/2017	4,500.00 Overload	rload	E&G
Engineering	Morteza Nurcheshmeh	Assistant Professor	4/28/2017	1,130.00 Overload	erload	E&G
Engineering	Shane M. Palmquist	Associate Professor	3/31/2017	1,000.00 Overload	erload	E&G
Engineering	Kevin S. Schmaltz	Professor	4/28/2017	4,000.00 Overload	erload	E&G
English	John Christopher Ervin	Assistant Professor	4/28/2017	1,500.00 Overload	rload	E&G
English	Alison M Youngblood	Assistant Professor	3/31/2017	2,000.00 Overload	erload	E&G
English	Alison M Youngblood	Assistant Professor	4/28/2017	1,000.00 Overload	erload	E&G
Information Systems	Phillip Duane Coleman	Associate Professor	3/31/2017	1,000.00 Overload	erload	E&G
Information Systems	Phillip Duane Coleman	Associate Professor	4/28/2017	1,000.00 Overload	erload	E&G
Management	Dawn Langkamp Bolton	Associate Professor	3/31/2017	1,000.00 Overload	erload	E&G
Management	Dawn Langkamp Bolton	Associate Professor	4/28/2017	1,000.00 Overload	erload	E&G
Management	Ismail Civelek	Associate Professor	3/31/2017	1,000.00 Overload	erload	E&G
Management	Ismail Civelek	Associate Professor	4/28/2017	1,000.00 Overload	erload	E&G
Modern Languages	Laura Green McGee	Department Head	3/31/2017	1,000.00 Overload	erload	E&G
Modern Languages	Laura Green McGee	Department Head	4/28/2017	1,000.00 Overload	erload	E&G

1	!	Effective		ì	Funding
піріоуее		Date		аушен туре	Source
Robyn K. Swanson	Professor	3/31/2017	1,000.00 Overlo	oad	E&G
Robyn K. Swanson	Professor	4/28/2017	1,000.00 Overl	oad	E&G
Robyn K. Swanson	Professor	5/31/2017	1,000.00 Overlo	oad	E&G
Vladimir Dobrokhotov	Associate Professor	3/31/2017	1,666.67 Overlo	oad	E&G
Vladimir Dobrokhotov	Associate Professor	4/28/2017	1,666.66 Overl	oad	E&G
John Paul Baker	Associate Professor	3/31/2017	1,000.00 Overl	oad	E&G
John Paul Baker	Associate Professor	4/28/2017	1,000.00 Overl	oad	E&G
John Paul Baker	Associate Professor	5/31/2017	1,000.00 Overlo	oad	E&G
Cortney S. Basham	Instructor I	5/31/2017	1,000.00 Overlo	oad	E&G
Janet Lee Applin	Associate Professor	5/31/2017	1,500.00 Overlo	oad	E&G
Kristy Lyn Cartwright	Instructor I	3/31/2017	750.00 Overlo	oad	E&G
Kristy Lyn Cartwright	Instructor I	4/28/2017	750.00 Overlo	oad	E&G
Kristy Lyn Cartwright	Instructor I	5/31/2017	750.00 Overlo	oad	E&G
Nancy Franklin Hulan	Assistant Professor	3/31/2017	750.00 Overlo	oad	E&G
Nancy Franklin Hulan	Assistant Professor	4/28/2017	750.00 Overl	oad	E&G
Nancy Franklin Hulan	Assistant Professor	5/31/2017	750.00 Overlo	oad	E&G
Susan Keesey	Assistant Professor	5/31/2017	1,500.00 Overl	oad	E&G
Elizabeth Gail Kirby	Associate Professor	5/31/2017	1,500.00 Overl	oad	E&G
Erin Elizabeth Margarella	Assistant Professor	3/31/2017	750.00 Overl	oad	E&G
Erin Elizabeth Margarella	Assistant Professor	4/28/2017	750.00 Overl	oad	E&G
Erin Elizabeth Margarella	Assistant Professor	5/31/2017	750.00 Overl	oad	E&G
James Rick Thompson	Assistant Professor	4/28/2017	1,000.00 Overl	oad	E&G
Amy Tracy Nemon	Instructor I	3/31/2017	1,000.00 Overl	oad	E&G
Amy Tracy Nemon	Instructor I	4/28/2017	1,000.00 Overl	oad	E&G
Amy Tracy Nemon	Instructor I	5/31/2017	1,000.00 Overl	load	E&G
Jean C. Snavely	Instructor II	4/28/2017	2,000.00 Overl	oad	E&G
Jean C. Snavely	Instructor II	5/31/2017	1,750.00 Overl	load	E&G
Robert L. Dietle	Department Head	3/31/2017	1,500.00 Overl	oad	E&G
Dean Patrick Jordan	Instructor I	3/31/2017	3,000.00 Overl	load	E&G
Donna Kay Schiess	Instructor I	3/31/2017	1,500.00 Overl	load	E&G
David L. Bell	Professional-in-Residence	5/31/2017	255.00 Suppl	lemental Pay	E&G
Jeanine M. Huss	Associate Professor	5/31/2017	200.00 Suppl	lemental Pay	E&G
Rachel E. Leer	Instructor I	5/31/2017	255.00 Suppl	lemental Pay	E&G
Steve Carroll Wells	Professor	5/31/2017	7,245.33 Suppl	lemental Pay	E&G
Shahnaz Aly	Assistant Professor	3/31/2017	2,000.00 Suppl	lemental Pay	RD
Shahnaz Aly	Assistant Professor	4/28/2017	500.00 Suppl	lemental Pay	RD
Shahnaz Aly	Assistant Professor	5/31/2017	1,000.00 Suppl	lemental Pay	RD
Neal Edward Downing	Professor	3/31/2017	2,250.00 Suppl	lemental Pay	RD
Neal Edward Downing	Professor	4/28/2017	1,200.00 Suppl	lemental Pay	RD
Neal Edward Downing	Professor	5/31/2017	1,500.00 Suppl	lemental Pay	RD
Kenneth Brent Askins	Professor	4/28/2017	3,881.25 Suppl	lemental Pay	Grant
Evelyn Monteal Oregon	Assistant Professor	4/28/2017	250.00 Suppl	lemental Pay	RD
Thomas Bradley Stinnett	Assistant Professor	4/28/2017	4,500.00 Suppl	lemental Pay	RD
David Forrest Almand	Professional-in-Residence	4/28/2017	585.00 Suppl	lemental Pay	E&G
	Robyn K. Swanson Robyn K. Swanson Robyn K. Swanson Robyn K. Swanson Vladimir Dobrokhotov Vladimir Dobrokhotov Vladimir Dobrokhotov John Paul Baker John Paul Baker Cortney S. Basham Janet Lee Applin Kristy Lyn Cartwright Kristy Lyn Cartwright Kristy Lyn Cartwright Nancy Franklin Hulan Nancy Franklin Hulan Nancy Franklin Hulan Susan Keesey Elizabeth Margarella Erin Elizabeth Margarella Erin Elizabeth Margarella Erin Elizabeth Margarella James Rick Thompson Amy Tracy Nemon Amy Tracy Nemon Amy Tracy Nemon Jean C. Snavely Jean C. Snavely Jean C. Snavely Jean Patrick Jordan Donna Kay Schiess David L. Bell Jeanine M. Huss Rachel E. Leer Steve Carroll Wells Shahnaz Aly	oyee	Oyee         Title         Effect Day           Professor Professor Professor Professor Professor Professor Associate Professor Assistant Professor Associate Professor Assistant P	Oyee         Title         Effective Payment Professor         Payment Amount           Professor         5312017         1,000.00 ov           Professor         4282017         1,000.00 ov           Professor         5312017         1,000.00 ov           Professor         5312017         1,666.67 ov           Associate Professor         4282017         1,000.00 ov           Associate Professor         4282017         1,000.00 ov           Associate Professor         5312017         1,000.00 ov           Associate Professor         5312017         1,000.00 ov           Instructor I         5312017         750.00 ov           Assistant Professor         5312017         750.00 ov           Instructor I         5312017         1,000.00 ov     <	Oyee         Title         Effective Date           Professor         3/31/2017           Professor         4/28/2017           Professor         3/31/2017           Associate Professor         3/31/2017           Associate Professor         4/28/2017           Associate Professor         4/28/2017           Associate Professor         4/28/2017           Associate Professor         5/31/2017           Instructor I         4/28/2017           Instructor I         4/28/2017           Instructor I         4/28/2017           Instructor I         4/28/2017           Assistant Professor         4/28/2017           Assistant Professor         4/28/2017           Assistant Professor         5/31/2017           Assistant Professor         5/31/2017           Assistant Professor         4/28/2017           Assistant Professor         5/31/2017           Assistant Professor         5/31/2017           Assistant Professor         5/31/2017

Dietance Learning	Distance Learning	Distance Learning	Distance Learning	Distance Learning	Distance Learning	Distance Learning	Distance Learning	Distance Learning	Distance Learning	Distance Learning	DELO - MBA	Confucius Institute	Communication	Communication	Cohort Programs	Cohort Programs	Cohort Programs	Cohort Programs	Cohort Programs	Cohort Programs	Cohort Programs	Cohort Programs	Cohort Programs	Cohort Programs	Cohort Programs	Cohort Programs	Cohort Programs	Cohort Programs	Cohort Programs	CFL - Social Work	CFL - Social Work	CFL - Social Work	Career & Workforce Development	Career & Workforce Development	Career & Workforce Development	Department									
Janice Ray Hunt-Shepherd	Aaron Wilson Hughey	Fred Wayne Gibson	Said Ghezal	Stacey A. Forsythe	Lisa C. Duffin	Xiuhua Ding	Kathy C. Croxall	Krisstal Clayton	Ingrid Adriana Cartwright	Tonya Monique Bragg-Underwood	Patricia R. Todd	Patricia R. Todd	Patricia R. Todd	Michael Shane Spiller	Harold Thompson Little	H. Randall Capps	H. Randall Capps	H. Randall Capps	John Paul Baker	Haiwang Yuan	Angela Marie Jerome	Clint Haynes	Shannon K Vaughan	Mark Andrew Staynings	Mark Andrew Staynings	Jane Olmsted	Molly Beth Kerby	Victoria Anice Gordon	Said Ghezal	Said Ghezal	Marilyn M. Gardner	Marilyn M. Gardner	Hunter O'Neal Galloway	Hunter O'Neal Galloway	Gregory Earle Ellis-Griffith	Gregory Earle Ellis-Griffith	Daniel P. Boden	Dana June Sullivan	Allison Gibson	Patricia L. Desrosiers	Aaron Wilson Hughey	Aaron Wilson Hughey	Aaron Wilson Hughey	Employee	
Associate Professor	Professor	Professor	Assistant Professor	Visiting Assistant Professor	Associate Professor	Assistant Professor	Associate Professor	Pedagogical Asst Professor	Associate Professor	Associate Professor	Chair	Chair	Chair	Associate Professor	Chair	Scholar-In-Residence	Scholar-In-Residence	Scholar-In-Residence	Associate Professor	Professor	Associate Professor	Associate Professor	Associate Professor	Associate Professor	Associate Professor	Department Head	Associate Professor	Associate Professor	Assistant Professor	Assistant Professor	Associate Professor	Associate Professor	Assistant Professor	Assistant Professor	Associate Professor	Associate Professor	Assistant Professor	Associate Professor	Instructor I	Associate Professor	Professor	Professor	Professor	Title	
5/31/2017	5/31/2017	5/31/2017	5/31/2017	5/31/2017	3/31/2017	5/31/2017	5/31/2017	5/31/2017	3/31/2017	5/31/2017	5/31/2017	4/28/2017	3/31/2017	5/31/2017	5/31/2017	5/31/2017	4/28/2017	3/31/2017	5/31/2017	4/28/2017	5/31/2017	5/31/2017	3/31/2017	5/31/2017	3/31/2017	5/31/2017	5/31/2017	3/31/2017	5/31/2017	4/28/2017	4/28/2017	3/31/2017	4/28/2017	3/31/2017	4/28/2017	3/31/2017	3/31/2017	5/31/2017	5/31/2017	5/31/2017	5/31/2017	4/28/2017	3/31/2017	Date	D#S-atility
1,334.00 Supplemental Pay	750.00 Supplemental Pay	375.00 Supplemental Pay	3,500.00 Supplemental Pay	750.00 Supplemental Pay	750.00 Supplemental Pay	2,750.00 Supplemental Pay	2,750.00 Supplemental Pay	750.00 Supplemental Pay	2,000.00 Supplemental Pay	1,834.00 Supplemental Pay	2,000.00 Supplemental Pay	2,000.00 Supplemental Pay	2,000.00 Supplemental Pay	4,000.00 Supplemental Pay	4,000.00 Supplemental Pay	2,000.00 Supplemental Pay	2,000.00 Supplemental Pay	2,000.00 Supplemental Pay	4,000.00 Supplemental Pay	255.00 Supplemental Pay	2,400.00 Supplemental Pay	500.00 Supplemental Pay	250.00 Supplemental Pay	2,750.00 Supplemental Pay	2,250.00 Supplemental Pay	3,000.00 Supplemental Pay	2,000.00 Supplemental Pay	500.00 Supplemental Pay	4,250.00 Supplemental Pay	2,250.00 Supplemental Pay	1,500.00 Supplemental Pay	1,500.00 Supplemental Pay	500.00 Supplemental Pay	750.00 Supplemental Pay	6,500.00 Supplemental Pay	750.00 Supplemental Pay	1,712.50 Supplemental Pay	837.50 Supplemental Pay	212.50 Supplemental Pay	Amount Payment Type	7				
RD	RD	RD	RD	RD	RD	RD	RJ	RD	RD	RD	RD	RD	RD	RD	RD	RD	RD	RD	RD	E&G	E&G	E&G	RD	RD	RD	RD	RD	RD	RU	RD	RD	RD	RD	RD	RJ D	RD	RD	RD	RD	RD	RJ	RJ T	RD	Source	T

Department	Employee	Title	Effective Date	Payment Amount	ent Payment Type	Funding Source
Distance Learning Distance Learning	April Lynn Murphy Evelyn Monteal Oregon	Assistant Professor Assistant Professor	5/31/2017 5/31/2017	2,750.00 Sup	2,750.00 Supplemental Pay	3 B
Distance Learning	Holly J. Payne	Professor	5/31/2017	2,750.00 Sup	2,750.00 Supplemental Pay	<b>2</b> 3
Distance Learning	Doris A. Sikora	Associate Professor	5/31/2017	2,750.00 Sup	2,750.00 Supplemental Pay	RD
Distance Learning	Jennifer Mize Smith	Associate Professor	5/31/2017	2,750.00 Sup	2,750.00 Supplemental Pay	RD
Distance Learning	Qingfang Song	Assistant Professor	5/31/2017	2,750.00 Sup	2,750.00 Supplemental Pay	8
Distance Learning	Nubian Sun	Assistant Professor	5/31/2017	2,750.00 Sup	2,750.00 Supplemental Pay	8
Distance Learning	Cecilia Michelle Watkins	Associate Professor	5/31/2017	750.00 Sup	750.00 Supplemental Pay	RJ
Distance Learning	Adam R. West	Assistant Professor	5/31/2017	750.00 Sup	750.00 Supplemental Pay	R
Distance Learning	Rong Yang	Associate Professor	5/31/2017	2,750.00 Sup	2,750.00 Supplemental Pay	R
Dual Credit	Anne Lawson Heintzman	Instructor I	3/31/2017	1,000.00 Sup	1,000.00 Supplemental Pay	RD
Dual Credit	Anne Lawson Heintzman	Instructor I	4/28/2017	1,000.00 Sup	1,000.00 Supplemental Pay	R
Dual Credit	Gary Kent Hughes	Instructor II	3/31/2017	1,500.00 Sup	1,500.00 Supplemental Pay	RD
Dual Credit	Gary Kent Hughes	Instructor II	4/28/2017 5/31/2017	1,500.00 Sup	,500.00 Supplemental Pay	3 8
Dual Credit	Janice Ray Hint-Shenherd	Associate Professor	4/28/2017	150 00 Sup	150 00 Supplemental Pay	3 3
Dual Credit	Michelle Sharmaine Jones	Assistant Dean	3/31/2017	1,000.00 Sup	1,000.00 Supplemental Pay	₽ 1
Dual Credit	Michelle Sharmaine Jones	Assistant Dean	4/28/2017	1,000.00 Sup	1,000.00 Supplemental Pay	8
Dual Credit	Jessica Marie McClanahan	Instructor I	3/31/2017	1,500.00 Sup	1,500.00 Supplemental Pay	RD
Dual Credit	Jessica Marie McClanahan	Instructor I	4/28/2017	1,500.00 Sup	1,500.00 Supplemental Pay	RD
Dual Credit	Megan Kathleen Miller	Associate Professor	3/31/2017	1,000.00 Sup	1,000.00 Supplemental Pay	RD
Dual Credit	Megan Kathleen Miller	Associate Professor	4/28/2017	1,000.00 Sup	1,000.00 Supplemental Pay	RD
Dual Credit	Carnetta Charlotte Skipworth	Associate Professor	3/31/2017	1,000.00 Sup	1,000.00 Supplemental Pay	RD
Dual Credit	Carnetta Charlotte Skipworth	Associate Professor	4/28/2017	1,000.00 Sup	1,000.00 Supplemental Pay	RD
Economics	Juan Sebastian Leguizamon	Assistant Professor	5/31/2017	4,648.00 Sup	4,648.00 Supplemental Pay	E&G
Economics	Susane Leguizamon	Assistant Professor	5/31/2017	4,580.00 Sup	4,580.00 Supplemental Pay	E&G
Economics	Stephen L Locke	Assistant Professor	5/31/2017	4,648.00 Sup	4,648.00 Supplemental Pay	E&G
Ed Leadership Doctoral Program	Antony Dilworth Norman	Director, Doctoral Studies	5/31/2017	1,198.20 Sup	1,198.20 Supplemental Pay	E&G
Ed. Admin., Leadership & Research	Marguerita Kalekas Desander	Department Head	3/31/2017	4,283.00 Sup	4,283.00 Supplemental Pay	E&G
Ed. Admin., Leadership & Research	Marguerita Kalekas Desander	Department Head	5/31/2017	4,325.80 Sup	4,325.80 Supplemental Pay	E&G
Ed. Admin., Leadership & Research	Gary Wayne Houchens	Associate Professor	5/31/2017	2,582.40 Sup	2,582.40 Supplemental Pay	E&G
Ed. Admin., Leadership & Research	Janet C Hurt	Associate Professor	5/31/2017	1,980.00 Sup	1,980.00 Supplemental Pay	E&G
Ed. Admin., Leadership & Research	Stacy R Leggett	Assistant Professor	5/31/2017	1,959.20 Sup	1,959.20 Supplemental Pay	E&G
Ed. Admin., Leadership & Research	Thomas Alan Stewart	Associate Professor	5/31/2017	1,211.80 Sup	,211.80 Supplemental Pay	E&G
English	Alison M Youngblood	Assistant Professor	3/31/2017	1,000.00 Sup	,000.00 Supplemental Pay	E&G
For ill and Common Science	Vorte March Vordemale	ASSOCIATE FIGURESSOI	3/31/2017	900.00 Sup	918.00 Supplemental Pay	E&C
Finance	Tean C Snavely	Instructor II	5/31/2017	3 662 67 Sun	3 662 67 Supplemental Pay	2 2
Girls Sweet 16	David Forrest Almand	Professional-in-Residence	3/31/2017	100.00 Sup	100.00 Supplemental Pay	8
Health & Fitness Lab	Lacretia Toniece Dye	Assistant Professor	3/31/2017	64.00 Sup	64.00 Supplemental Pay	E&G
Health & Fitness Lab	Lacretia Toniece Dye	Assistant Professor	4/28/2017	64.00 Sup	64.00 Supplemental Pay	E&G
Health & Fitness Lab	Lacretia Toniece Dye	Assistant Professor	5/31/2017	16.00 Sup	16.00 Supplemental Pay	E&G
Health & Fitness Lab	Quentin Maurice Hollis	Associate Professor	3/31/2017	64.00 Sup	64.00 Supplemental Pay	Grant

Department Health & Fitness Lab	<b>Employee</b> Quentin Maurice Hollis	<b>Title</b> Associate Professor	Effective Date 4/28/2017	Payment I Amount 96.00 Sup	nt Payment Type nt Payment Pay	Funding Source Grant
Health & Fitness Lab  Health & Fitness Lab	Amanda Lynn Salyer-Funk Amanda Lynn Salver-Funk	Visiting Assistant Professor	3/31/2017 5/31/2017	16.00 Sup	16.00 Supplemental Pay	E&G
History	Glenn W. LaFantasie	Professor	5/31/2017	3,000.00 Sup	3,000.00 Supplemental Pay	FDN
Information Systems	Leyla Said Zhuhadar	Assistant Professor	5/31/2017	5,000.00 Sup	5,000.00 Supplemental Pay	E&G
Instructional Activities-Misc	Kristi R. Branham	Associate Professor	5/31/2017	640.00 Sup	640.00 Supplemental Pay	E&G
Instructional Activities-Misc	Jennifer LeeAnn Brinkley	Pedagogical Asst Professor	5/31/2017	1,302.00 Sup	1,302.00 Supplemental Pay	E&G
Instructional Activities-Misc	Jean-Luc Houle	Assistant Professor	4/28/2017	1,294.00 Sup	,294.00 Supplemental Pay	E&G
Instructional Activities-Misc	Gayle Marcus Mallinger	Assistant Professor	5/31/2017	1,283.00 Sup	,283.00 Supplemental Pay	E&G
Instructional Activities-Misc	Jeffrey David Miner	Assistant Professor	4/28/2017	1,282.00 Sup	,282.00 Supplemental Pay	E&G
Instructional Activities-Misc	Jane Olmsted	Department Head	5/31/2017	639.00 Sup	639.00 Supplemental Pay	E&G
KIIS	Jennifer J. Adam	Assistant Professor	4/28/2017	2,000.00 Sup	2,000.00 Supplemental Pay	RD
KIIS	Maire M Blankenship	Assistant Professor	5/31/2017	516.00 Sup	516.00 Supplemental Pay	RD
KIIS	ьаау Alain Cuisinier Matthew I. Herman	Instructor I  Visiting Assistant Professor	4/28/2017	3,000.00 Sup	3,000.00 Supplemental Pay	R 8
KIIS	Sandra S. Hughes	Associate Professor	4/28/2017	2,000.00 Sup	2,000.00 Supplemental Pay	RD
KIIS	William N. Mkanta	Associate Professor	4/28/2017	4,000.00 Supplemental Pay	plemental Pay	RD
KIIS	Jeffrey A. Rice	Assistant Professor	4/28/2017	2,000.00 Sup	2,000.00 Supplemental Pay	RD
KIIS	Saundra H. Starks	Professor	4/28/2017	2,000.00 Sup	2,000.00 Supplemental Pay	R
KIIS	Melissa A. Stewart	Professor	5/31/2017	4,000.00 Sup	4,000.00 Supplemental Pay	RD
Lifelong Learning	Sarah Grace Berry	Professional-In-Residence	3/31/2017	750.00 Sup	750.00 Supplemental Pay	R
Lifelong Learning	Sarah Grace Berry	Professional-In-Residence	4/28/2017	537.50 Sup	537.50 Supplemental Pay	88
Lifelong Learning	Ching Vilin	A seistant Professor	3/31/2017	050.00 Sup	663 75 Supplemental Pay	3 6
Lifelong Learning	Ching-Yi Lin	Assistant Professor	4/28/2017	1,388.75 Sup	1.388.75 Supplemental Pav	g 3
Lifelong Learning	Ching-Yi Lin	Assistant Professor	5/31/2017	1,457.50 Sup	1,457.50 Supplemental Pay	RD
Lifelong Learning	Jill Duba Sauerheber	Department Head	5/31/2017	125.00 Sup	125.00 Supplemental Pay	RD
Lifelong Learning	Cheryl Pence Wolf	Assistant Professor	5/31/2017	125.00 Sup	125.00 Supplemental Pay	RD
Management	M. Afzalur Rahim	Professor	5/31/2017	6,626.66 Sup	6,626.66 Supplemental Pay	E&G
Management	Mariah Danielle Yates	Assistant Professor	5/31/2017	5,000.00 Sup	5,000.00 Supplemental Pay	E&G
MBA - Full Time	TeAnne Coder	Associate Professor	4/28/2017	1 960 00 sup	1,223:00 Supplemental Pay	2 6 2 6 1 6
MBA - Full Time	Phillip Duane Coleman	Associate Professor	4/28/2017	2,695.00 Sup	2,695.00 Supplemental Pay	E&G
MBA - Full Time	Dana Mischelle Cosby	Pedagogical Asst Professor	5/31/2017	2,450.00 Sup	2,450.00 Supplemental Pay	E&G
MBA - Full Time	Feng Helen Liang	Assistant Professor	5/31/2017	2,450.00 Sup	2,450.00 Supplemental Pay	E&G
MBA - Full TIme	Paula Wurth Potter	Chair	3/31/2017	4,655.00 Sup	4,655.00 Supplemental Pay	E&G
Music	Joseph Newton Stites	Assistant Professor	5/31/2017	2,500.00 Sup	2,500.00 Supplemental Pay	E&G
OCSE - Research Incentive	Amy M. Brausch	Associate Professor	5/31/2017	1,298.40 Sup	1,298.40 Supplemental Pay	E&G
OCSE - Research Incentive	Vladimir Dobrokhotov	Associate Professor	5/31/2017	3,778.56 Sup	3,778.56 Supplemental Pay	E&G
OCSE - Research Incentive	Ting Hui I aa	Assistant I	5/31/2017	dns 96.519	317 70 Supplemental Page	2 0
OCSE - Research Incentive	Richard C. Schugart	A ssociate Professor	5/31/2017	466 56 Sup	466 56 Supplemental Pav	58 G
OCSE - Research Incentive	Matthew Clinton Shake	Associate Professor	5/31/2017	518.51 Sup	518.51 Supplemental Pay	E&G
				,	•	

WKU Pathways - Instructional Mark A						Study Away Program Susane I	Study Away Program Theodor	Study Away Program Elizabet					Soc. Science Rsrch Cntr- Prof. Ser. Joel Fre	Soc. Science Rsrch Cntr- Prof. Ser. Scott J. Lasley		School of Kinesiology, Rec. & Sport Terry L. Obee				RN to BSN (Cohort) Lora Wi	RN to BSN (Cohort) Leanna Miller	RN to BSN (Cohort) Leanna Miller								RN to BSN (Cohort) Mary Ki		RN to BSN (Cohort) William	th	Psychology Jenni Ly		Physics & Astronomy Jason R	Physics & Astronomy Jason R	Physics & Astronomy Scott W		Physics & Astronomy Scott W	PCAL - Research Incentive Marjoric	Department	
Donna Kay Schiess Mark Andrew Staynings	Dennis P. Wilson Robert I. Dietle	Brian Kent Strow	Martin James Stone	Thomas Keith Philips	Evelyn Monteal Oregon	Susane Leguizamon	Theodore R. Hovet	Elizabeth D. Hall	Ann Elizabeth Embry	Michelle G. Dvoskin	Warren Campbell	Brent Alan Bjorkman	Joel Frederick Turner	Lasley	. Abell	Obee	Lacretia Toniece Dye	Lindsay Spears Wheat	Lindsay Spears Wheat	Lora Wills Moore	Miller	Miller	Robin Renee Madison	Robin Renee Madison	Levita Jean Larson	Levita Jean Larson	Kimberly W. Harris	Kimberly W. Harris	Mary Kimberly Green	Mary Kimberly Green	William Spencer Cole	William Spencer Cole	Ritchie Don Taylor	Jenni Lynne Redifer	Jason Robert Boyles	Jason Robert Boyles	Jason Robert Boyles	Scott W. Bonham	Scott W. Bonham	Scott W. Bonham	Marjorie Elizabeth Plummer	Employee	
Department nead Instructor I Associate Professor	Associate Professor	Professor	Associate Professor	Professor	Assistant Professor	Assistant Professor	Professor	Director	Instructor	Assistant Professor	Associate Professor	Director	Associate Professor	Professor	Professor	Instructor I	Assistant Professor	Instructor I	Instructor I	Associate Professor	Instructor I	Instructor I	Instructor I	Instructor I	Instructor I	Instructor I	Associate Professor	Associate Professor	Associate Professor	Associate Professor	Instructor I	Instructor I	Associate Professor	Assistant Professor	Visiting Assistant Professor	Visiting Assistant Professor	Visiting Assistant Professor	Associate Professor	Associate Professor	Associate Professor	Professor	Title	
4/28/2017 4/28/2017 4/28/2017	3/31/2017 4/28/2017	3/31/2017	3/31/2017	3/31/2017	3/31/2017	4/28/2017	3/31/2017	3/31/2017	3/31/2017	3/31/2017	3/31/2017	3/31/2017	4/28/2017	5/31/2017	5/31/2017	5/31/2017	5/31/2017	4/28/2017	3/31/2017	3/31/2017	4/28/2017	3/31/2017	4/28/2017	3/31/2017	4/28/2017	3/31/2017	4/28/2017	3/31/2017	4/28/2017	3/31/2017	4/28/2017	3/31/2017	5/31/2017	5/31/2017	5/31/2017	4/28/2017	3/31/2017	5/31/2017	4/28/2017	3/31/2017	5/31/2017	Effective Date	
1,500.00 Supplemental Pay 1,500.00 Supplemental Pay 1,500.00 Supplemental Pay	4,800.00 Supplemental Pay	4,800.00 Supplemental Pay	2,400.00 Supplemental Pay	2,400.00 Supplemental Pay	1,920.00 Supplemental Pay	1,500.00 Supplemental Pay	1,575.00 Supplemental Pay	1,575.00 Supplemental Pay	2,400.00 Supplemental Pay	500.00 Supplemental Pay	2,400.00 Supplemental Pay	500.00 Supplemental Pay	1,960.80 Supplemental Pay	376.00 Supplemental Pay	800.00 Supplemental Pay	5,000.00 Supplemental Pay	450.00 Supplemental Pay	625.00 Supplemental Pay	625.00 Supplemental Pay	3,750.00 Supplemental Pay	2,900.00 Supplemental Pay	2,900.00 Supplemental Pay	900.00 Supplemental Pay	900.00 Supplemental Pay	625.00 Supplemental Pay	625.00 Supplemental Pay	900.00 Supplemental Pay	900.00 Supplemental Pay	750.00 Supplemental Pay	750.00 Supplemental Pay	1,250.00 Supplemental Pay	1,250.00 Supplemental Pay	1,562.92 Supplemental Pay	1,087.00 Supplemental Pay	750.00 Supplemental Pay	750.00 Supplemental Pay	750.00 Supplemental Pay	1,000.00 Supplemental Pay	1,000.00 Supplemental Pay	1,000.00 Supplemental Pay	4,062.96 Supplemental Pay	Payment Payment Type Amount	
E&G E&G	RD S	RD	RD	RD	RD	RD	RD	RD	RD	RD	RD	RD	RD	RD	E&G	E&G	E&G	RD	RD	RD T	RD	RD	RD	RD	RD	RD	RJ)	RD	RD	RD	RD	RD	Grant	E&G	E&G	E&G	E&G	E&G	E&G	E&G	E&G	Funding Source	

* Faculty salaries include promotion increments only. Salary increases due to across the board pay raises will be reflected ** Rank remains unchanged *** Not the employee's current title (i.e., faculty administrator)	<b>Department</b> Geography & Geology
n increments only. Salary increase: e (i.e., faculty administrator)	<b>Employee</b> Margaret Gripshover
s due to across the board pay n	<b>Rank</b> Professor
aises will be refle	Effective Date 07/01/17
cted in the Unive	Current Rate/Salary \$63,732
rsity's human res	*Proposed Rate/Salary \$69,960
l in the University's human resources database system.	roposed Type Action ite/Salary \$69,960 Promotion
·	Funding Source E&G

## Funding Source Codes:

E&G - Education and General

Grant - Grant Funded

Aux - Auxiliary

RD - Revenue Dependent

Split - Split between sources

FDN - Foundation

## Salary Increase Codes

**ADDED** - Added Duties

**DEGRE** - Degree

**DFMCP** - Dept of Facilities Mgmt Career Path Program

MKTEQ - Market Equity

MSGIN - Minimum Salary Grade Increase

REORG - Departmental Reorganization

OTHSI - Other Salary Increase

## Action Definitions:

INITIAL APPOINTMENT - Used when an employee is added to payroll for the first time.

REAPPOINTMENT - Used when an employee comes to the end date of an appointment and is continued in the same position. Used only when there is no break in employment. REHIRE - Used when an employee is rehired following a separation from WKU.

REHIRE OF A RETIREE - Used when a WKU retired employee is rehired.

ADDED DUTIES - Used when an employee receives a salary increase due to added responsibilites in their job but when their job is not reclassified

**DEGREE** - Used when an employee receives a degree resulting in an increase to their base salary or payment of a lump sum

**DFMCP** - Used when an employee receives a salary increase due to participation in the Dept of Facilities Mgmt Career Path Program

MSGIN - Used when an employee receives a salary increase in order to reach the range of the assigned salary grade. MARKET/EQUITY INCREASE - Used when an employee receives a salary increase as the result of market or equity factors.

OTHER SALARY INCREASE - Used when an employee receives a salary increase due to reasons not covered by other salary increase reason codes

FISCAL YEAR RATE INCREASE - Used when a rate increase is effective July 1.

RECLASSIFICATION - Used when an employee's job title, salary grade and/or salary are changed as the result of a material increase in duties/responsibilities

REORGANIZATION - Used when an employee receives a salary increase as the result of a departmental reorganization.

FISCAL YEAR SALARY INCREASE - Used when a salary increase is effective on July 1.

STATUS CHANGE - used when an employee changes part time/full time status or temporary/ongoing status.

TRANSFER - Used when an employee moves from one position to another position regardless of department and/or salary change.

STIPEND - Compensation that is in addition to base pay for a finite period and typically associated with increased job responsibilities

# Completed Staff Personnel Actions Subject to Board Approval Entered February 23, 2017 through May 21, 2017

Department	Employee	Title	Effective Date	Current Rate/Salary	Proposed Type Action	Funding Source
21st Century Media - POD	Kara Elaine Williams Glenn	Manager, Image West	03/01/2017		43,008.00 Initial Appointment	Split
Annual Fund	Lora Haley Ashley	Assistant Director	05/15/2017			E&G
Communication Technologies	Tracy Charlynn Eppolito	Office Associate	03/08/2017		28,008.00 Initial Appointment	E&G
Counseling & Testing Center	Susan Marie Harper	Staff Counselor	05/01/2017			E&G
Dept of Facilities Management	Eric Stephen Belt	Stockroom Clerk	04/10/2017		30,927.00 Initial Appointment	E&G
Dept of Facilities Management	Terry Joe Chaney	Painter 1	02/27/2017		26,325.00 Initial Appointment	E&G
Dept of Facilities Management	Dillon Joe Finn	Mechanic, Maintenance Svcs	04/13/2017			E&G
Extended Learning & Outreach (DELO)	Lindsey Claire Paxton	Marketing Specialist	03/16/2017		35,694.00 Initial Appointment	RD
Gordon Ford College of Business	Amy Michelle Blankenship	Office Associate	04/11/2017		28,008.00 Initial Appointment	E&G
Graduate School	Lisa Deckard Meyers	Graduate Records Assistant	03/06/2017		27,000.00 Initial Appointment	E&G
HAF Reimburse	Aaron David Epstein	Dir of Development, Major Gifts	02/28/2017		63,756.00 Initial Appointment	E&G
International Enrollment Mgmt	Savannah Marie Gillispie	Coord/Intl Recruitement & Mktg	04/24/2017		40,008.00 Initial Appointment	E&G
Intramural - Recreational Sports	Silas James Arnold	Coord, Outdoor Recreation	06/01/2017		33,444.00 Initial Appointment	E&G
Kentucky Climate Center - POD	Christopher Glenn Jones	Mesonet System Meteorologist I	03/08/2017		34,884.00 Initial Appointment	E&G
Ogden College of Science & Engr	Jason L Redmon	Academic Advisor	04/27/2017		33,000.00 Initial Appointment	E&G
President's Office	Timothy Christian Caboni	President	07/01/2017		400,008.00 Initial Appointment	E&G
School of Kinesiology, Rec. & Sport	Angela Cathryn Deaton	Office Associate	02/27/2017		25,404.00 Initial Appointment	E&G
Theatre & Dance	Rachel Leigh Cato	Office Associate	05/15/2017		29,004.00 Initial Appointment	E&G
Architect & Manufacturing Sciences	Anthony Michael Ford	Engineering Technician	06/01/2017	45,000.00	45,000.00 Reappointment	Grant
Biology	Bobby Lee Gaffney	Research Asst, Bioinformatics	05/01/2017	40,824.00	40,824.00 Reappointment	Grant
Biology	Jerry David Monroe	Post-Doctoral Research Assc.	05/01/2017	43,584.00	43,584.00 Reappointment	Grant
Biology	Devesh Shukla	Post-Doctoral Research Assc.	05/01/2017	37,464.00	37,464.00 Reappointment	Grant
Kentucky Climate Center - POD	William Nicholas Rodgers	Research Associate	06/01/2017	33,816.00	33,816.00 Reappointment	Grant
Public Radio Services	Rebecca Anne Schimmel	Multimedia Journalist	06/06/2017	37,500.00	37,500.00 Reappointment	Grant
Confucius Institute	Charles N Proffitt	Program Coordinator	04/12/2017		38,508.00 Rehire	E&G
Honors College	Melinda Susan Edgerton	Asst Dir, Chinese Flagship Prg	05/15/2017		50,004.00 Rehire	Split
Study Away Program	Kathleen Alexandria Bush	Coord, Study Away Programs	04/17/2017		36,000.00 Rehire	RD
HAF Reimburse	Larry Wayne Cash	Assc AD Dir/Exec Dir, HAF	04/01/2017	43,872.00	63,756.00 Reclassification	E&G
Men's Basketball	Mark Austen Martin	Director of Video Operations	01/01/2017	22,500.00	29,004.00 Reclassification	E&G
Public Radio Services	Barbara Deeb	News Producer/Anchor	01/01/2017	51,672.00	52,164.00 Reclassification	Split
Academic Outreach	Holly Renea Young	Academic Outreach Support Spec	04/17/2017	\$15.00 /hr	30,612.00 Status Change (PT to FT)	RD
Distance Learning	Cody Ryan Pruitt	Instructional Design Spec.	03/06/2017	\$12.00 /hr	31,896.00 Status Change (PT to FT)	RD
Graduate School	Laura Beth Burchfield	Office Associate	05/19/2017	24,012.00	26,004.00 Status Change (Temp to Reg)	E&G
Transit Services	Russell K Oliver	Transit Driver I	03/06/2017	\$11.35 /hr	23,107.50 Status Change (PT Temp to FT Reg)	ΓReg) E&G
Gatton Academy of Math and Science	April Celeste Gaskey	Coord, Student Success	04/01/2017	44,328.00	44,328.00 Title Change	E&G
Public Radio Services	Rhonda J Miller	Reporter/Producer	01/01/2017	40,824.00	40,824.00 Title Change	E&G
Admissions Office	Brian Gene Campbell	Data Analyst	05/30/2017	38,268.00	40,008.00 Transfer	E&G
Distance Learning	Juliana Kloss Martins Ortolani	Senior Instructional Designer	03/01/2017	48,072.00	60,000.00 Transfer	RD

Salary Increase Reason

# Completed Staff Personnel Actions Subject to Board Approval Entered February 23, 2017 through May 21, 2017

Current Rate/Salary  27,060.00 32,664.00 33,000.00 32,388.00 40,992.00 \$9.00/hr 40,884.00 34,920.00 38,844.00 26,040.00 31,980.00 33,330.00 36,180.00 48,576.00 30,636.00 31,500.00	Proposed Rate/Salary  34,152.00 31,632.00 34,704.00 32,508.00 41,004.00 25,512.00 33,816.00 39,000.00 36,000.00 27,000.00 31,980.00 48,576.00 34,176.00
Transfer	

Salary Increase Reason

# Completed Staff Personnel Actions Subject to Board Approval Entered February 23, 2017 through May 21, 2017

KIIS	International Enrollment Mgmt	WKU - Glasgow	International Student Office	Admissions Office	Admissions Office	Admissions Office	Admissions Office	Student Financial Assistance	Student Financial Assistance	Department														
John A. Dizgun	Amy C Hoffman	Lauren E Swayne	Toni Rae Dye	Jennifer G. Robbins	Ashlee Monique Manley	Alyson G. Manley	John-Mark T. Francis	Tiffany Elizabeth Wilson Denton	Tiffany Elizabeth Wilson Denton	Amanda Dawn Tinsley	Amanda Dawn Tinsley	Lois Oates Tidwell	Lois Oates Tidwell	Nancy S. Smith	Nancy S. Smith	Holly L. Logsdon	Holly L. Logsdon	Kristie Faye Hughes	Kristie Faye Hughes	Janet L. Holloway	Janet L. Holloway	Ivana Hardcastle	Ivana Hardcastle	Employee
Executive Director, KIIS	Intl Admissions Officer	Student Recruitment Specialist	Assistant Director	Office Coordinator	Mgr, Orientation & Admissions	Coord, Admissions Outreach	Asst Dir, Admsns Recruitment	Financial Aid Counselor	Financial Aid Counselor	Coord, Satisfactory Acdmc Prgs	Coord, Satisfactory Acdmc Prgs	Financial Aid Coordinator	Financial Aid Coordinator	Processing Specialist	Processing Specialist	Coordinator, Verification	Coordinator, Verification	Coord, Fin. Aid Info. Systems	Coord, Fin. Aid Info. Systems	Financial Aid Counselor	Financial Aid Counselor	Financial Aid Outreach Cnslr.	Financial Aid Outreach Cnslr.	Title
05/01/2017	07/01/2017	07/01/2017	07/01/2017	07/01/2017	07/01/2017	07/01/2017	07/01/2017	07/01/2017	03/01/2017	07/01/2017	03/01/2017	07/01/2017	03/01/2017	07/01/2017	03/01/2017	07/01/2017	03/01/2017	07/01/2017	03/01/2017	07/01/2017	03/01/2017	07/01/2017	03/01/2017	Effective Date
68,484.00	31,500.00	30,000.00	47,964.00	32,964.00	42,828.00	39,456.00	51,996.00	41,508.00	30,996.00	40,284.00	33,444.00	50,448.00	44,544.00	33,420.00	32,172.00	39,684.00	34,656.00	52,320.00	40,800.00	34,008.00	30,996.00	40,284.00	33,444.00	Current Rate/Salary
75,348.00 Salary Increase	31,812.00 Salary Increase	32,520.00 Salary Increase	48,420.00 Salary Increase	33,276.00 Salary Increase	43,248.00 Salary Increase	39,792.00 Salary Increase	52,476.00 Salary Increase	30,996.00 Temporary Rate Increase End	41,508.00 Temporary Rate Increase Begin	33,444.00 Temporary Rate Increase End	40,284.00 Temporary Rate Increase Begin	44,544.00 Temporary Rate Increase End	50,448.00 Temporary Rate Increase Begin	32,172.00 Temporary Rate Increase End	33,420.00 Temporary Rate Increase Begin	34,656.00 Temporary Rate Increase End	39,684.00 Temporary Rate Increase Begin	40,800.00 Temporary Rate Increase End	52,320.00 Temporary Rate Increase Begin	30,996.00 Temporary Rate Increase End	34,008.00 Temporary Rate Increase Begin	33,444.00 Temporary Rate Increase End	40,284.00 Temporary Rate Increase Begin	Proposed Type Action Rate/Salary
RD OTHSI	E&G MKTEQ	E&G ADDED	E&G ADDED	E&G ADDED	E&G ADDED	E&G ADDED	E&G ADDED	E&G	E&G	Funding Salary Source Reason														

Explanation for Salary Increases Greater Than \$5,000
John A. Dizgun  10% pay raise (from \$68,484) has been approved by the KIIS board.  By the terms of the agreement between KIIS and WKU: "KIIS will have decisionsand will not be governed by University salary schedules".

# Completed Staff Stipend Actions Subject to Board Approval Entered February 23, 2017 through May 21, 2017

Department	Name	Start Date	End Date	Amount	Source
Dean College of Education	Denise Murrell Hardesty	4/1/2017	5/31/2017	2,200.00	Grant
Dean College of Education	Anthony J. Kirchner	7/1/2017	6/30/2018	18,000.00	E&G
Engineering	Ali R Buendia Garcia	7/1/2017	6/30/2018	5,820.00	Grant
Extended Learning & Outreach (DELO)	Mary Ballou Murphy	4/16/2017	4/30/2017	600.00	E&G
HAF Reimburse	Aaron David Epstein	3/1/2017	6/30/2017	3,000.00	E&G
WKU - Owensboro	Gerald E. Tice	7/1/2017	6/30/2018	14,508.00	E&G
WKU Foundation	Marc Leonard Archambault	3/1/2017	6/30/2017	9,732.00	E&G
WKU Foundation	Adriana Bitoun	3/1/2017	6/30/2017	450.00	E&G

		T ff o time			7 1 1 1
Employee	Title	Date		ayment Type	Source
Lisa M. Hampton	Academic Advisor	3/31/2017	250.00 Awai	rds	E&G
Candice Brenn Tope-Phillips	Staff Specialist/Events Coord	4/28/2017	750.00 Awai	rds	E&G
Stacey Durbin Gish	Coordinator, Communications	5/31/2017	1,000.00 Awai	rds	E&G
Candice Brenn Tope-Phillips	Staff Specialist/Events Coord	5/31/2017	1,000.00 Awai	rds	E&G
Deirdre Elizabeth Lawless	Office Associate	3/31/2017	250.00 Awai	rds	E&G
Christopher Lawrence Moore	Database Administrator I	3/31/2017	300.00 Awai	rds	E&G
Ricardo Ortolani	Systems Administrator II	3/31/2017	300.00 Awai	rds	E&G
Annesly Netthisinghe	Part-Time Faculty	3/31/2017	1,068.00 Facu	lty Part Time	E&G
Annesly Netthisinghe	Part-Time Faculty	4/28/2017	1,068.00 Facu	lty Part Time	E&G
Annesly Netthisinghe	Part-Time Faculty	5/31/2017	1,068.00 Facu	lty Part Time	E&G
Naomi Smith Rowland	Part-Time Faculty	3/15/2017	267.00 Facul	lty Part Time	E&G
Naomi Smith Rowland	Part-Time Faculty	3/31/2017	267.00 Facui	Ity Part Time	E&G
Naomi Smith Rowland	Part-Time Faculty	4/14/2017	267.00 Facu	lty Part Time	E&G
Naomi Smith Rowland	Part-Time Faculty	4/28/2017	267.00 Facu	Ity Part Time	E&G
Naomi Smith Rowland	Part-Time Faculty	5/15/2017	267.00 Facu	lty Part Time	E&G
Naomi Smith Rowland	Part-Time Faculty	5/31/2017	267.00 Facu	Ity Part Time	E&G
Deborah Tomes Wilkins	Part-Time Faculty	4/28/2017	570.00 Facu	Ity Part Time	3 Z
Deborah Tomes Wilkins	Part-Time Faculty	5/31/2017	570.00 Facu	lty Part Time	RD
John Mark Clauson	Part-Time Faculty	3/15/2017	285.00 Facu	lty Part Time	E&G
John Mark Clauson	Part-Time Faculty	3/31/2017	285.00 Facui	lty Part Time	E&G
John Mark Clauson	Part-Time Faculty	4/14/2017	285.00 Facui	Ity Part Time	E&G
John Mark Clauson	Part-Time Faculty	4/28/2017	285.00 Facu	Ity Part Time	E&G
John Mark Clauson	Part-Time Faculty	5/15/2017	285.00 Facu	lty Part Time	E&G
John Mark Clauson	Part-Time Faculty	5/31/2017	285.00 Facu	lty Part Time	E&G
Jessica Lauren Furgerson	Part-Time Faculty	3/31/2017	534.00 Facu	lty Part Time	E&G
Jessica Lauren Furgerson	Part-Time Faculty	4/28/2017	534.00 Facu	lty Part Time	E&G
Jessica Lauren Furgerson	Part-Time Faculty	5/31/2017	534.00 Facu	lty Part Time	E&G
Denise C. Garmer	Part-Time Faculty	3/15/2017	267.00 Facu	Ity Part Time	E&G
Denise C. Garner	Part-Time Faculty	3/31/2017	267.00 Facu	lty Part Time	E&G
Denise C. Garner	Part-Time Faculty	4/14/2017	267.00 Facu	Ity Part Time	E&G
Denise C. Garner	Part-Time Faculty	4/28/2017 5/15/2017	267.00 Facu	Ity Part Time	T & G
Denise C. Garner	Part-Time Faculty	5/31/2017	267.00 Facu	lty Part Time	E&G
Rita Rose Meredith	Part-Time Faculty	3/15/2017	267.00 Facu	lty Part Time	E&G
Rita Rose Meredith	Part-Time Faculty	3/31/2017	267.00 Facu	lty Part Time	E&G
Rita Rose Meredith	Part-Time Faculty	4/14/2017	267.00 Facu	lty Part Time	E&G
Rita Rose Meredith	Part-Time Faculty	4/28/2017	267.00 Facu	lty Part Time	E&G
Rita Rose Meredith	Part-Time Faculty	5/15/2017	267.00 Facu	Ity Part Time	E&G
Rita Rose Meredith	Part-Time Faculty	5/31/2017	267.00 Facu	Ity Part Time	E&G
Kristeen Ann Owens	Part-Time Faculty	4/28/2017	211.50 Facu	Ity Part Time	E&G
Kristeen Ann Owens	Part-Time Faculty	5/15/2017	211.50 Facu	Ity Part Time	E&G
Kristeen Ann Owens	Part-Time Faculty	5/31/2017	211.50 Facu	lty Part Time	E&G
Candice Brenn Tope-Phillips	Part-Time Faculty	3/15/2017	230.00 Facu	lty Part Time	E&G
	Employee  Lisa M. Hampton Candice Brenn Tope-Phillips Stacey Durbin Gish Candice Brenn Tope-Phillips Deirdre Elizabeth Lawless Christopher Lawrence Moore Ricardo Ortolani Annesly Netthisinghe Annesly Netthisinghe Annesly Netthisinghe Annesly Netthisinghe Naomi Smith Rowland Deborah Tomes Wilkins Deborah Tomes Wilki	e-Phillips e-Phillips ce Moore ne	ployee         Title         Effectors           c-Phillips         Academic Advisor         3/31/20           c-Phillips         Staff Specialist/Events Coord         4/28/20           c-Phillips         Staff Specialist/Events Coord         3/31/20           awkess         Office Associate         5/31/20           Oct Moore         Systems Administrator I         3/31/20           Systems Administrator II         3/31/20           Part-Time Faculty         4/28/20           Part-Time Faculty	Piloyee	ployee         Tritle         Effective Date         Paym           e-Phillips         Academic Advisor         331/2017         231/2017           Staff Specialist/Events Coord         428/2017         1           Coordinator, Communications         531/2017         1           swless         Office Associate         331/2017         1           ce Moore         Database Administrator I         331/2017         1           part-Time Faculty         428/2017         1           ee         Part-Time Faculty         428/2017         1           and         Part-Time Faculty         478/2017         1           part-Time Faculty         474/2017         1           part-Time Faculty         474/2017         1           part-Time Faculty         478/2017         1

Department  Communication  Communication  Communication  Communication  Communication  Communication  Communication	Employee  Candice Brenn Tope-Phillips	Part-Time Faculty Part-Time Faculty Part-Time Faculty Part-Time Faculty Part-Time Faculty Part-Time Faculty	Effective Date 3/31/2017 4/14/2017 4/28/2017 5/15/2017 5/31/2017	Payment Amount 230.00 Fac 230.00 Fac 230.00 Fac 230.00 Fac 230.00 Fac 230.00 Fac	ent Payment Type Int Payment Time 230.00 Faculty Part Time
Communication Sciences & Disorders Communication Sciences & Disorders	Caroline Alexander Hudson Caroline Alexander Hudson	Part-Time Faculty Part-Time Faculty	4/28/2017 5/31/2017	534.00 Fac 534.00 Fac	534.00 Faculty Part Time 534.00 Faculty Part Time
Computer Science Computer Science	Jason R. Smith Jason R. Smith	Part-Time Faculty Part-Time Faculty	3/31/2017 4/28/2017	750.00 Fac 750.00 Fac	750.00 Faculty Part Time 750.00 Faculty Part Time
Computer Science	Jason R. Smith	Part-Time Faculty	5/31/2017	750.00 Fac	Faculty Part Time
Dean Gordon Ford College Business	Judith Lynn Scott	Part-Time Faculty	3/15/2017	267.00 Fac	267.00 Faculty Part Time
Dean Gordon Ford College Business	Judith Lynn Scott	Part-Time Faculty	3/31/2017	267.00 Fac	Faculty Part Time
Dean Gordon Ford College Business	Judith Lynn Scott	Part-Time Faculty	4/28/2017	267.00 Fac	267.00 Faculty Part Time
Dean Gordon Ford College Business	Judith Lynn Scott	Part-Time Faculty	5/15/2017	267.00 Fac	Faculty Part Time
Dean Gordon Ford College Business	Judith Lynn Scott	Part-Time Faculty	5/31/2017	267.00 Fac	Faculty Part Time
Department of Marketing	Stacey Renee Biggs	Part-Time Faculty	4/28/2017	675.00 Fac	Faculty Part Time
Department of Marketing	Stacey Renee Biggs	Part-Time Faculty	5/31/2017	675.00 Fac	Faculty Part Time
Department of Marketing	Corie Morell Martin	Part-Time Faculty	3/31/2017	1,350.00 Fac	,350.00 Faculty Part Time
Department of Marketing	Corie Morell Martin	Part-Time Faculty	4/28/2017	1,350.00 Fac	Faculty Part Time
Department of Marketing	Corie Morell Martin	Part-Time Faculty	5/31/2017 3/31/2017	1,350.00 Fac	,350.00 Faculty Part Time
Diversity & Community Studies	Christian Nicole Ryan	Part-Time Faculty	4/28/2017	534.00 Fac	534.00 Faculty Part Time
Diversity & Community Studies	Christian Nicole Ryan	Part-Time Faculty	5/31/2017	534.00 Fac	534.00 Faculty Part Time
Dual Credit	Ryan Dearbone	Part-Time Faculty	3/31/2017	423.00 Fac	Faculty Part Time
Dual Credit Dual Credit	Ryan Dearbone Ryan Dearbone	Part-Time Faculty Part-Time Faculty	4/28/2017 5/31/2017	423.00 Fac	423.00 Faculty Part Time 423.00 Faculty Part Time
Economics	Scott B. Broadbent	Part-Time Faculty	3/31/2017	600.00 Fac	Faculty Part Time
Economics	Scott B. Broadbent	Part-Time Faculty	4/28/2017	600.00 Fac	600.00 Faculty Part Time
Economics	Scott B. Broadbent	Part-Time Faculty	5/31/2017	600.00 Fac	600.00 Faculty Part Time
Ed Leadership Doctoral Program	Matthew James Foraker	Part-Time Faculty	3/15/2017	285.00 Fac	285.00 Faculty Part Time
Ed Leadership Doctoral Program	Matthew James Foraker	Part-Time Faculty	3/31/2017		Faculty Part Time
Ed Leadership Doctoral Program	Matthew James Foraker		4/14/2017	285.00 Fac	Faculty Part Time
Ed Leadership Doctoral Program	Matthew James Foraker	Part-Time Faculty	4/28/2017 5/15/2017	285.00 Fac	Faculty Part Time
Ed I adamhin Doctoral Program	Matthew James Forsker	Part Time Faculty	5/31/2017	285.00 Fac	285.00 Faculty Latt Time
Engineering	Kyle Thomas Moss	Part-Time Faculty	3/31/2017	1,000.00 Fac	Faculty Part Time
Engineering	Kyle Thomas Moss	Part-Time Faculty	4/28/2017	1,000.00 Fac	1,000.00 Faculty Part Time
Engineering	Kyle Thomas Moss	Part-Time Faculty	5/31/2017	1,000.00 Fac	1,000.00 Faculty Part Time
English	Wren Allen Mills	Part-Time Faculty	3/31/2017	570.00 Fac	570.00 Faculty Part Time

Staff One Time Payments
For the Period March 1, 2017 through May 31, 2017

		T:-	Effective	Payment	nont Typo	Funding
	[	- 1110	Date	Amount	a dincine i y po	Source
English	Wren Allen Mills	Part-Time Faculty	4/28/2017	570.00 Faculty Part Time		E&G
English	Wren Allen Mills	Part-Time Faculty	5/31/2017	570.00 Faculty Part Time	-	E&G
Family and Consumer Sciences	Sherri Renee Meyer	Part-Time Faculty	3/15/2017	534.00 Faculty Part Time		E&G
Family and Consumer Sciences	Sherri Renee Meyer	Part-Time Faculty	3/15/2017	534.00 Faculty Part Time		E&G
Family and Consumer Sciences	Sherri Rence Meyer	Part-Time Faculty	3/31/2017	534.00 Faculty Part Time		E&G
Family and Consumer Sciences	Sherri Renee Meyer	Part-Time Faculty	3/31/2017	534.00 Faculty Part Time		E&G
Family and Consumer Sciences	Sherri Renee Meyer	Part-Time Faculty	4/14/2017	534.00 Faculty Part Time		E&G
Family and Consumer Sciences	Sherri Renee Meyer	Part-Time Faculty	4/14/2017	534.00 Faculty Part Time		E&G
Family and Consumer Sciences	Sherri Renee Meyer	Part-Time Faculty	4/28/2017	534.00 Faculty Part Time		E&G
Family and Consumer Sciences	Sherri Renee Meyer	Part-Time Faculty	4/28/2017	534.00 Faculty Part Time		E&G
Family and Consumer Sciences	Sherri Renee Meyer	Part-Time Faculty	5/15/2017	534.00 Faculty Part Time		E&G
Family and Consumer Sciences	Sherri Renee Meyer	Part-Time Faculty	5/15/2017	534.00 Faculty Part Time		E&G
Family and Consumer Sciences	Sherri Renee Meyer	Part-Time Faculty	5/31/2017	534.00 Faculty Part Time		E&G
Family and Consumer Sciences	Sherri Renee Meyer	Part-Time Faculty	5/31/2017	534.00 Faculty Part Time		E&G
Family and Consumer Sciences	Derek Bryan Olive	Part-Time Faculty	3/31/2017	423.00 Faculty Part Time		E&G
Family and Consumer Sciences	Derek Bryan Olive	Part-Time Faculty	4/28/2017	423.00 Faculty Part Time		E&G
Family and Consumer Sciences	Derek Bryan Olive	Part-Time Faculty	5/31/2017	423.00 Faculty Part Time		E&G
Family and Consumer Sciences	Amanda Jayne Skinner	Part-Time Faculty	3/15/2017	230.00 Faculty Part Time		E&G
Family and Consumer Sciences	Amanda Jayne Skinner	Part-Time Faculty	3/31/2017	230.00 Faculty Part Time		E&G
Family and Consumer Sciences	Amanda Jayne Skinner	Part-Time Faculty	4/14/2017	230.00 Faculty Part Time		E&G
Family and Consumer Sciences	Amanda Jayne Skinner	Part-Time Faculty	4/28/2017	230.00 Faculty Part Time		E&G
Family and Consumer Sciences	Amanda Jayne Skinner	Part-Time Faculty	5/15/2017	230.00 Faculty Part Time		E&G
Family and Consumer Sciences	Amanda Jayne Skinner	Part-Time Faculty	5/31/2017	230.00 Faculty Part Time		E&G
Finance	Ashlee E. Tilford	Part-Time Faculty	3/31/2017	675.00 Faculty Part Time		E&G
Finance	Ashlee E. Tilford	Part-Time Faculty	4/28/2017	675.00 Faculty Part Time		E&G
Finance	Ashlee E. Tilford	Part-Time Faculty	5/31/2017	675.00 Faculty Part Time		E&G
Management	Stacey Durbin Gish	Part-Time Faculty	3/15/2017	325.00 Faculty Part Time		E&G
Management	Stacey Durbin Gish	Part-Time Faculty	3/31/2017	325.00 Faculty Part Time		E&G
Management	Stacey Durbin Gish	Part-Time Faculty	4/14/2017	325.00 Faculty Part Time		E&G
Management	Stacey Durbin Gish	Part-Time Faculty	4/28/2017	325.00 Faculty Part Time		E&G
Management	Stacey Durbin Gish	Part-Time Faculty	5/15/2017	325.00 Faculty Part Time		E&G
Management	Stacey Durbin Gish	Part-Time Faculty	5/31/2017	325.00 Faculty Part Time		E&G
Mathematics	Matthew James Foraker	Part-Time Faculty	3/15/2017	267.00 Faculty Part Time		E&G
Mathematics	Matthew James Foraker	Part-Time Faculty	3/31/2017	267.00 Faculty Part Time		E&G
Mathematics	Matthew James Foraker	Part-Time Faculty	4/14/2017	267.00 Faculty Part Time		E&G
Mathematics	Matthew James Foraker	Part-Time Faculty	4/28/2017	267.00 Faculty Part Time		E&G
Mathematics	Matthew James Foraker	Part-Time Faculty	5/15/2017	267.00 Faculty Part Time		E&G
Mathematics	Matthew James Foraker	Part-Time Faculty	5/31/2017	267.00 Faculty Part Time		E&G
Political Science	Alpha Amber Scott Belt	Part-Time Faculty	3/31/2017	570.00 Faculty Part Time		E&G
Political Science	Alpha Amber Scott Belt	Part-Time Faculty	4/28/2017	570.00 Faculty Part Time		E&G
Political Science	Alpha Amber Scott Belt	Part-Time Faculty	5/31/2017	570.00 Faculty Part Time		E&G
Psychological Sciences	Karl Stanley Laves	Part-Time Faculty	4/28/2017	570.00 Faculty Part Time		E&G
Psychological Sciences	Karl Stanley Laves	Part-Time Faculty	5/31/2017	570.00 Faculty Part Time		E&G
Psychological Sciences	Brian Nathan Lee	Part-Time Faculty	3/31/2017	534.00 Faculty Part Time		E&G

Staff One Time Payments For the Period March 1, 2017 through May 31, 2017

Psychological Sciences Psychological Sciences Psychological Sciences School of Kinesiology, Rec. & Sport	Employee  Brian Nathan Lee  Brian Nathan Lee  Alissa Denise Arnold  Billy Tyler Edwards  Elizabeth Jordan Gardner  Jarrett Hall Murphy  Jarrett Hall Murphy  Jarrett Hall Murphy  Jarrett Hall Murphy  Jon E Warren  Jon E Warren	Part-Time Faculty	Effective Date 4/28/2017 5/31/2017 4/28/2017 5/31/2017	Payment Amount Payment Ty 534,00 Faculty Part Time 534,00 Faculty Part Time 712,00 Faculty Part Time 750,00 Faculty Part Time 750,00 Faculty Part Time 750,00 Faculty Part Time 267,00 Faculty Part Time 460,00 Faculty Part Time 460,00 Faculty Part Time 460,00 Faculty Part Time 460,00 Faculty Part Time 211,50 Faculty Part Time
<b>Department</b> sychological Sciences	<b>Employee</b> Brian Nathan Lee	<b>Title</b> Part-Time Faculty	<b>Effective Date</b> 4/28/2017	Payment Amount 534.00
Psychological Sciences Psychological Sciences	Brian Nathan Lee Brian Nathan Lee	Part-Time Faculty Part-Time Faculty	4/28/2017 5/31/2017	534.00 I 534.00 I
School of Kinesiology, Rec. & Sport	Alissa Denise Arnold	Part-Time Faculty	4/28/2017	712.00 F
School of Kinesiology, Rec. & Sport	Alissa Denise Arnold	Part-Time Faculty	4/28/2017	712.00 F
School of Kinesiology, Rec. & Sport	Alissa Denise Arnold	Part-Time Faculty	5/31/2017	712.00 F
School of Kinesiology, Rec. & Sport	Alissa Denise Arnold	Part-Time Faculty	5/31/2017	712.00 F
School of Kinesiology, Rec. & Sport	Billy Tyler Edwards	Part-Time Faculty	3/31/2017	750.00 F
School of Kinesiology, Rec. & Sport	Billy Tyler Edwards	Part-Time Faculty	4/28/2017	750.00 F
School of Kinesiology, Rec. & Sport	Billy Tyler Edwards	Part-Time Faculty	5/31/2017	750.00 F
School of Kinesiology, Rec. & Sport	Elizabeth Jordan Gardner	Part-Time Faculty	3/15/2017	267.00 F
School of Kinesiology, Rec. & Sport	Elizabeth Jordan Gardner	Part-Time Faculty	3/31/2017	267.00 F
School of Kinesiology, Rec. & Sport	Elizabeth Jordan Gardner	Part-Time Faculty	4/14/2017	267.00 F
School of Kinesiology, Rec. & Sport	Elizabeth Jordan Gardner	Part-Time Faculty	4/28/2017	267.00 F
School of Kinesiology, Rec. & Sport	Elizabeth Jordan Gardner	Part-Time Faculty	5/15/2017	267.00 F
School of Kinesiology, Rec. & Sport	Elizabeth Jordan Gardner	Part-Time Faculty	5/31/2017	267.00 F
School of Kinesiology, Rec. & Sport	Jarrett Hall Murphy	Part-Time Faculty	3/31/2017	460.00 F
School of Kinesiology, Rec. & Sport	Jarrett Hall Murphy	Part-Time Faculty	4/28/2017	460.00 F
School of Kinesiology, Rec. & Sport	Jarrett Hall Murphy	Part-Time Faculty	5/31/2017	460.00 F
School of Kinesiology, Rec. & Sport	Jon E Warren	Part-Time Faculty	3/15/2017	211.50 F
School of Kinesiology, Rec. & Sport	Jon E Warren	Part-Time Faculty	3/31/2017	211.50 F
School of Kinesiology, Rec. & Sport	Jon E Warren	Part-Time Faculty	4/14/2017	211.50 F
School of Kinesiology, Rec. & Sport	Jon E Warren	Part-Time Faculty	4/28/2017	211.50 F
School of Kinesiology, Rec. & Sport	Jon E Warren	Part-Time Faculty	5/15/2017	211.50 F
School of Kinesiology, Rec. & Sport	Jon E Warren	Part-Time Faculty	5/31/2017	211.50 Faculty Part Time
School of Nursing	Rebecca Sue Collins	Part-Time Faculty	3/31/2017	750.00 Faculty Part Time
School of Nursing	Rebecca Sue Collins	Part-Time Faculty	4/28/2017	750.00 Faculty Part Time
School of Nursing	Rebecca Sue Collins	Part-Time Faculty	5/31/2017	750.00 Faculty Part Time
School of Nursing	Renee Fuqua Kilgore	Part-Time Faculty	3/31/2017	750.00 Faculty Part Time
School of Nursing	Renee Fuqua Kilgore	Part-Time Faculty	4/28/2017	750.00 Faculty Part Time
School of Nursing	Renee Fuqua Kilgore	Part-Time Faculty	5/31/2017	750.00 Faculty Part Time
School of Professional Studies	Cindy Lou Ehresman	Part-Time Faculty	3/31/2017	1,140.00 Faculty Part Time
School of Professional Studies	Cindy Lou Ehresman	Part-Time Faculty	3/31/2017	1,140.00 Faculty Part Time
School of Professional Studies	Cindy Lou Ehresman	Part-Time Faculty	4/28/2017	1,140.00 Faculty Part Time
School of Professional Studies	Cindy Lou Ehresman	Part-Time Faculty	4/28/2017	1,140.00 Faculty Part Time
School of Professional Studies	Cindy Lou Ehresman	Part-Time Faculty	5/31/2017	1,140.00 Faculty Part Time
School of Professional Studies	Cindy Lou Ehresman	Part-Time Faculty	5/31/2017	1,140.00 Faculty Part Time
School of Professional Studies	Wren Allen Mills	Part-Time Faculty	3/31/2017	570.00 Faculty Part Time
School of Professional Studies	Wren Allen Mills	Part-Time Faculty	4/28/2017	570.00 Faculty Part Time
School of Professional Studies	Wren Allen Mills	Part-Time Faculty	5/31/2017	570.00 Faculty Part Time
School of Professional Studies	Rheanna Painter Plemons	Part-Time Faculty	3/31/2017	1,068.00 Faculty Part Time
School of Professional Studies	Rheanna Painter Plemons	Part-Time Faculty	4/28/2017	1,068.00 Faculty Part Time
School of Professional Studies	Rheanna Painter Plemons	Part-Time Faculty	5/31/2017	1,068.00 Faculty Part Time
School of University Studies	Melanie Jan Duvall	Part-Time Faculty	3/15/2017	267.00 Faculty Part Time
School of University Studies	Melanie Jan Duvall	Part-Time Faculty	3/31/2017	267.00 Faculty Part Time

Staff One Time Payments
For the Period March 1, 2017 through May 31, 2017

Employee	Title	Effective		ayment Type	Funding
Melanie Jan Duvall	Part-Time Faculty	4/14/2017	267.00 Facu	dty Part Time	E&G
Melanie Jan Duvall	Part-Time Faculty	4/28/2017	267.00 Facu	ılty Part Time	E&G
Melanie Jan Duvall	Part-Time Faculty	5/15/2017	267.00 Facu	ılty Part Time	E&G
Melanie Jan Duvall	Part-Time Faculty	5/31/2017	267.00 Facu	ılty Part Time	E&G
Carlous B Yates	Part-Time Faculty	4/28/2017	1,068.00 Facu	ılty Part Time	E&G
Carlous B Yates	Part-Time Faculty	5/31/2017	1,068.00 Facu	ılty Part Time	E&G
Austin Garrett Griffiths	Part-Time Faculty	3/15/2017	267.00 Facu	ılty Part Time	E&G
Austin Garrett Griffiths	Part-Time Faculty	3/31/2017	267.00 Facu	ılty Part Time	E&G
Austin Garrett Griffiths	Part-Time Faculty	4/14/2017	267.00 Facu	ılty Part Time	E&G
Austin Garrett Griffiths	Part-Time Faculty	4/28/2017	267.00 Facu	ılty Part Time	E&G
Austin Garrett Griffiths	Part-Time Faculty	5/15/2017	267.00 Facu	ılty Part Time	E&G
Austin Garrett Griffiths	Part-Time Faculty	5/31/2017	267.00 Facu	ılty Part Time	E&G
Lynn Michelle Hazlett	Part-Time Faculty	3/15/2017	267.00 Facu	ılty Part Time	E&G
Lynn Michelle Hazlett	Part-Time Faculty	3/31/2017	267.00 Facu	ılty Part Time	E&G
Lynn Michelle Hazlett	Part-Time Faculty	4/14/2017	267.00 Facu	ılty Part Time	E&G
Lynn Michelle Hazlett	Part-Time Faculty	4/28/2017	267.00 Facu	ılty Part Time	E&G
Lynn Michelle Hazlett	Part-Time Faculty	5/15/2017	267.00 Facu	ılty Part Time	E&G
Lynn Michelle Hazlett	Part-Time Faculty	5/31/2017	267.00 Facu	ilty Part Time	E&G
Matthew Brendan Davis	Part-Time Faculty	3/15/2017	267.00 Facu	ilty Part Time	E & G
Matthew Decided Davis	Post Time Faculty	3/31/2017	207.00 Facu	they Fait Time	0.80
Matthew Brendan Davis	Part-Time Faculty	4/28/2017	267.00 Facu	lty Part Time	E&G
Matthew Brendan Davis	Part-Time Faculty	5/15/2017	267.00 Facu	ilty Part Time	E&G
Matthew Brendan Davis	Part-Time Faculty	5/31/2017	267.00 Facu	ılty Part Time	E&G
Lorraine Gail Ledford	Part-Time Faculty	3/31/2017	534.00 Facu	ılty Part Time	E&G
Lorraine Gail Ledford	Part-Time Faculty	4/28/2017	534.00 Facu	ılty Part Time	E&G
Lorraine Gail Ledford	Part-Time Faculty	5/31/2017	534.00 Facu	ılty Part Time	E&G
Richard C. Fitzpatrick	Part-Time Faculty	3/15/2017	230.00 Facu	ılty Part Time	E&G
Richard C. Fitzpatrick	Part-Time Faculty	3/31/2017	230.00 Facu	ılty Part Time	E&G
Richard C. Fitzpatrick	Part-Time Faculty	4/14/2017	230.00 Facu	ılty Part Time	E&G
Richard C. Fitzpatrick	Part-Time Faculty	4/28/2017	230.00 Facu	ılty Part Time	E&G
Richard C. Fitzpatrick	Part-Time Faculty	5/15/2017	230.00 Facu	ilty Part Time	E&G
Richard C. Fitzpatrick	Part-Time Faculty	5/31/2017	230.00 Facu	ılty Part Time	E&G
Monica Gayle Hines	Part-Time Faculty	3/31/2017	534.00 Facu	Ilty Part Time	E&G
Monica Gayle Hines	Part-Time Faculty	4/28/2017	534.00 Facu	ulty Part Time	E&G
Monica Gayle Hines	Part-Time Faculty	5/31/2017	534.00 Facu	ılty Part Time	E&G
Tonya Mae Archey	Part-Time Faculty	3/31/2017	491.25 Facu	ılty Part Time	E&G
Tonya Mae Archey	Part-Time Faculty	4/28/2017		ılty Part Time	E&G
Tonya Mae Archey	Part-Time Faculty	5/31/2017	491.25 Facu	ılty Part Time	E&G
Kevin Earl Dorth	Part-Time Faculty	3/15/2017	230.00 Facu	ılty Part Time	E&G
Kevin Earl Dorth	Part-Time Faculty	3/31/2017	230.00 Facu	ılty Part Time	E&G
Kevin Earl Dorth	Part-Time Faculty	4/14/2017	230.00 Facu	ılty Part Time	E&G
Kevin Earl Dorth	Part-Time Faculty	4/28/2017	230.00 Facu	ılty Part Time	E&G
Kevin Earl Dorth	Part-Time Faculty	5/15/2017	230.00 Facu	ılty Part Time	E&G
	Melanie Jan Duvall Carlous B Yates Carlous B Yates Austin Garrett Griffiths Lynn Michelle Hazlett Matthew Brendan Davis Mat	riffiths riffiths Part-Time Faculty Part-Time Fa	all Part-Time Faculty	Imployee         Title         Effective Date         Payment Amount           all         Part-Time Faculty         4/14/2017         267.00 Fac Amount           all         Part-Time Faculty         4/14/2017         267.00 Fac Amount           all         Part-Time Faculty         4/14/2017         267.00 Fac Amount           all         Part-Time Faculty         5/15/2017         267.00 Fac Amount           all         Part-Time Faculty         5/15/2017         267.00 Fac Amount           riffiths         Part-Time Faculty         3/15/2017         267.00 Fac Amount           riffiths         Part-Time Faculty         3/15/2017         267.00 Fac Part-Time Faculty           riffiths         Part-Time Faculty         3/15/2017         267.00 Fac Part-Time Faculty	Imployee         Title         Effective Date         Paym           all         Part-Time Faculty         4/14/2017         4/14/2017           all         Part-Time Faculty         4/18/2017         4/18/2017           all         Part-Time Faculty         5/15/2017         5/15/2017           all         Part-Time Faculty         5/15/2017         1           Part-Time Faculty         4/28/2017         1           Part-Time Faculty         3/15/2017         1

Employee	Title	Effective	Payment	Payment Type	Funding
Kevin Earl Dorth	Part-Time Faculty	5/31/2017	230.00 Fa	culty Part Time	E&G
Hannah Katherine George King	Part-Time Faculty	3/15/2017	230.00 Fa	culty Part Time	E&G
Hannah Katherine George King	Part-Time Faculty	3/31/2017	230.00 Fa	culty Part Time	E&G
Hannah Katherine George King	Part-Time Faculty	4/14/2017	230.00 Fa	culty Part Time	E&G
Hannah Katherine George King	Part-Time Faculty	4/28/2017	230.00 Fa	culty Part Time	E&G
Hannah Katherine George King	Part-Time Faculty	5/15/2017	230.00 Fa	culty Part Time	E&G
Hannah Katherine George King	Part-Time Faculty	5/31/2017	230.00 Fa	culty Part Time	E&G
Anthony J. Kirchner	Part-Time Faculty	3/31/2017	650.00 Fa	culty Part Time	E&G
Anthony J. Kirchner	Part-Time Faculty	4/28/2017	650.00 Fa	culty Part Time	E&G
Anthony J. Kirchner	Part-Time Faculty	5/31/2017	650.00 Fa	culty Part Time	E&G
David Keith Powers	Part-Time Faculty	3/31/2017	1,068.00 Fa	culty Part Time	E&G
David Keith Powers	Part-Time Faculty	4/28/2017	1,068.00 Fa	culty Part Time	E&G
David Keith Powers	Part-Time Faculty	5/31/2017	1,068.00 Fa	culty Part Time	E&G
Samual Joseph Oldenburg	Coord, Tech & Communications	3/15/2017	1,500.00 St	ıpplemental Pay	E&G
Bryant Keen Blodgett	Coordinator, Events	5/15/2017	150.00 St	ıpplemental Pay	RD
Rachel Manning Goodman	Dir/Campus & Community Events	5/31/2017	150.00 St	ıpplemental Pay	RJ U
Justin Shaun Rexing	AV Systems Engineer	4/28/2017	845.00 St	ıpplemental Pay	E&G
Stephen Van Rey	Director	5/31/2017	100.00 St	ıpplemental Pay	E&G
Zachary K. Ryle	Asst Dir, Admsns & Pub Relatns	5/31/2017	80.00 St	pplemental Pay	E&G
Jenniter Lynn Wittenauer	Coord, Athletic Compliance	5/15/2017	880.00 St	ipplemental Pay	E&G
Bryant Keen Blodgett	Coordinator, Events	4/28/2017	420.00 St	pplemental Pay	RD
Bryant Keen Blodgett	Coordinator, Events	5/15/2017	150.00 St	pplemental Pay	RD
Rachel Manning Goodman	Dir/Campus & Community Events	4/28/2017	395.00 Sı	pplemental Pay	RJ D
Miles Levi Ormon	Events & Athletics Coordinator	4/28/2017	100.00 St	ıpplemental Pay	RD
Jeffrey Alan Smith	Technical Dir/AV Coordinator	3/31/2017	1,350.00 St	pplemental Pay	RD
Jeffrey Alan Smith	Technical Dir/AV Coordinator	5/31/2017	4,575.00 St	pplemental Pay	RD
David Keith Powers	Admin, Career & Workforce Dev	4/28/2017	362.50 St	ıpplemental Pay	RD
William Pierce Hoagland	Manager, Advertising and Sales	3/31/2017	1,706.59 St	pplemental Pay	RD
William Pierce Hoagland	Manager, Advertising and Sales	4/28/2017	1,006.67 Su	pplemental Pay	RD
William Pierce Hoagland	Manager, Advertising and Sales	5/31/2017	2,672.08 Su	pplemental Pay	RD
Amanda Jayne Skinner	Coordinator, Student Services	5/31/2017	68.00 Su	pplemental Pay	E&G
Charles S. French	Graphic Artist	5/31/2017	2,496.00 Su	pplemental Pay	E&G
Elizabeth Grace Madariaga	Staff Counselor	4/28/2017	75.00 Su	pplemental Pay	E&G
Robert D. Hatfield	Associate Dean	5/31/2017	2,667.00 Su	pplemental Pay	RD
Christian Nicole Kyan	Coordinator, Sustainability	5/31/2017	2,750.00 Su	pplemental Pay	RD
luesdi Leigh Helbig	Director	4/28/2017	1,500.00 Su	pplemental Pay	RD
Christian Alexander Montgomery	Admissions Counselor	4/28/2017	800.00 Su	pplemental Pay	RD
Alicia Michele Pennington	Instructional Designer	4/28/2017	800.00 Su	pplemental Pay	RD
Alicia Michele Pennington	Instructional Designer	5/31/2017	480.00 Su	pplemental Pay	RD
Laura S Holderfield	Coordinator, Corporate Support	3/31/2017	465.00 Su	pplemental Pay	FDN
Laura S Holderfield	Coordinator, Corporate Support	5/15/2017	300.00 Su	pplemental Pay	FDN
John W. Campbell	Manager, Radio Operations	4/14/2017	400.00 Su	pplemental Pay	RD
Elizabeth Jordan Gardner	Coordinator, Sport Clubs	4/14/2017	900.00 Su	pplemental Pay	RD
Neale R Chumbler	Dean	5/31/2017	2,415.00 Su	pplemental Pay	E&G
	Kevin Earl Dorth Hannah Katherine George King Anthony J. Kirchner Anthony J. Kirchner David Keith Powers Samual Joseph Oldenburg Bryant Keen Blodgett Rachel Manning Goodman Justin Shaun Rexing Stephen Van Rey Zachary K. Ryle Jennifer Lynn Wittenauer Bryant Keen Blodgett Bryant Keen Blodgett Rachel Manning Goodman Miles Levi Ormon Jeffrey Alan Smith Jeffrey Alan Smith Jeffrey Alan Smith David Keith Powers William Pierce Hoagland	George King Tr	George King George King Part-Time Faculty Sett Coordinator, Events Coordinator, Events Dir/Campus & Community Events Dir/Campus & Community Events Part-Time Faculty Part-Time Facul	mployee         Tritle         Effective Amount         Paym           George King         Part-Time Faculty         5/31/2017         4/4/2017           George King         Part-Time Faculty         3/31/2017         4/4/2017           George King         Part-Time Faculty         4/4/2017         4/28/2017           George King         Part-Time Faculty         5/31/2017         4/28/2017           George King         Part-Time Faculty         5/31/2017         4/28/2017           er         Part-Time Faculty         5/31/2017         4/28/2017           Part-Time Faculty         3/31/2017         1/2           Part-Time Faculty         5/31/2017         1/2           Part-Time Faculty         5/31/2017         1/2           Part-Time Faculty         3/31/2017         1/2           Part-Time Faculty         5/31/2017         1/2           Part-Time Faculty         5/31/2017         1/2           Part-Time Faculty         3/31/2017         1/2           Part-Time Faculty         5/31/2017         1/2           Sett         Coordinator, Events         5/31/2017         1/2           Sett         Coordinator, Events         5/31/2017         4/28/2017           Sett	mployee         Tritle         Effective Among         Paym           George King         Part-Time Faculty         5/31/2017         5/31/2017           George King         Part-Time Faculty         3/31/2017         4/4/2017           George King         Part-Time Faculty         4/4/2017         4/4/2017           George King         Part-Time Faculty         5/31/2017         4/28/2017           George King         Part-Time Faculty         5/31/2017         4/28/2017           er         Part-Time Faculty         5/31/2017         4/28/2017           Part-Time Faculty         5/31/2017         1/28/2017           Part-Time

Women's Tennis	Women's Tennis	Women's Softball	Women's Softball	Women's Basketball	Women's Basketball	Women's Basketball	VP Development and Alumni Relations	University Centers	University Centers	Teacher Services	Teacher Services	Student Research Council	Public Radio Services	Public Radio Services	Public Radio Services	Lifelong Learning	Lifelong Learning	KIIS	Kentucky Museum	Housing & Residence Life	Health & Fitness Lab	Health & Fitness Lab	Health & Fitness Lab	Health & Fitness Lab	Health & Fitness Lab	Health & Fitness Lab	Health & Fitness Lab	Health & Fitness Lab	GMAT Course	GMAT Course	Girls Sweet 16	Girls Sweet 16	Girls Sweet 16	Girls Sweet 16	Gatton Academy of Math and Science		Department				
Jonatan Berhane	Jonatan Berhane	Matthew Thomas Wilhite	Kayla Rene Bixel	Brittany Rodnett Parker	Melissa Kolbe	Gregory Thomas Collins	Summer Bacon	Carlous B Yates	William A. Elliott	Candace Renee Lee	Denise Murrell Hardesty	Diana Bennett Keeling	Laura S Holderfield	Laura S Holderfield	Laura S Holderfield	Clarissa Anne Priddy	Peggy Ann Crowe	Karl Stanley Laves	Sara Cathryn Volpi	Douglas Allen Tate	Leslie Bogle Vanderpool	Andrew Len Jones	Andrew Len Jones	Andrew Len Jones	Andrew Len Jones	Alissa Denise Arnold	Alissa Denise Arnold	Alissa Denise Arnold	April O'Neil Schleig	April O'Neil Schleig	Gina E Knutson	Leslie D. Forsythe	Bryant Keen Blodgett	Allan Craig Biggs	Elizabeth Grace Madariaga		Employee				
Head Coach	Head Coach	Assistant Coach	Assistant Coach	Assistant Coach	Assistant Coach	Assistant Coach	Director, Donor Engagement	Dir, Student Support Programs	Testing Specialist	Certification Officer	Dir, Educational Talent Search	Manager, Web Development	Coordinator, Corporate Support	Coordinator, Corporate Support	Coordinator, Corporate Support	Coordinator, Cohort Programs	Director	Associate Director	Coordinator, Literary Outreach	Residence Hall Director	Student Records Specialist	Fitness Coordinator	Fitness Coordinator	Fitness Coordinator	Fitness Coordinator	Asst Dir, Health & Fitness	Asst Dir, Health & Fitness	Asst Dir, Health & Fitness	MBA Admissions Dir/Advisor	MBA Admissions Dir/Advisor	Coord, Facilities & Event Mgmt	Dir, Ath Faclts & Event Mgmt	Coordinator, Events	Assc Athletics Dir/Fac & Tkts	Staff Counselor		Title				
5/31/2017	4/28/2017	5/31/2017	5/31/2017	5/31/2017	5/31/2017	5/31/2017	4/28/2017	4/28/2017	3/31/2017	5/31/2017	3/31/2017	4/28/2017	5/15/2017	4/28/2017	3/31/2017	5/31/2017	5/31/2017	5/31/2017	4/28/2017	5/31/2017	5/31/2017	5/15/2017	4/14/2017	3/31/2017	3/15/2017	5/31/2017	5/15/2017	4/14/2017	3/31/2017	5/31/2017	4/28/2017	3/31/2017	4/28/2017	4/14/2017	3/31/2017	3/31/2017	3/31/2017	3/31/2017	4/28/2017	Date	Effective
600.00 Supplemental Pay	1.350.00 Supplemental Pay	2,500.00 Supplemental Pay	2,500.00 Supplemental Pay	3,376.00 Supplemental Pay	5,582.00 Supplemental Pay	8,157.00 Supplemental Pay	2,100.00 Supplemental Pay	27.50 Supplemental Pay	140.00 Supplemental Pay	96.00 Supplemental Pay	2,735.00 Supplemental Pay	320.00 Supplemental Pay	3,001.11 Supplemental Pay	1,304.39 Supplemental Pay	1,019.87 Supplemental Pay	350.17 Supplemental Pay	562.50 Supplemental Pay	325.00 Supplemental Pay	150.00 Supplemental Pay	1,089.90 Supplemental Pay	32.00 Supplemental Pay	64.00 Supplemental Pay	32.00 Supplemental Pay	32.00 Supplemental Pay	32.00 Supplemental Pay	304.00 Supplemental Pay	432.00 Supplemental Pay	144.00 Supplemental Pay	384.00 Supplemental Pay	16.00 Supplemental Pay	16.00 Supplemental Pay	16.00 Supplemental Pay	1,400.00 Supplemental Pay	1,400.00 Supplemental Pay	200.00 Supplemental Pay	400.00 Supplemental Pay	450.00 Supplemental Pay	100.00 Supplemental Pay	250.00 Supplemental Pay	Amount	Payment Payment Type
E&G	E&G	FDN	FDN	E&G	E&G	E&G	FDN	Aux	Aux	E&G	Grant	E&G	FDN	FDN	FDN	RD	<b>P</b>	RD	Grant	Aux	E&G	E&G	E&G	E&G	E&G	Grant	Grant	Grant	Grant	E&G	E&G	E&G	RD	RD	RD	RD	RD	RD	E&G	Source	Funding

## **Funding Source Codes:**

E&G - Education and General

Grant - Grant Funded

**Aux** - Auxiliary

RD - Revenue Dependent

Split - Split between sources

FDN - Foundation

## Salary Increase Codes:

**ADDED** - Added Duties

**DEGRE** - Degree

**DFMCP** - Dept of Facilities Mgmt Career Path Program

MKTEQ - Market Equity

MSGIN - Minimum Salary Grade Increase

**REORG** - Departmental Reorganization

OTHSI - Other Salary Increase

## Action Definitions:

INITIAL APPOINTMENT - Used when an employee is added to payroll for the first time.

SECONDARY APPOINTMENT - Used when a PT employee who already has a primary assignment accepts an additional PT assignment.

REAPPOINTMENT - Used when an employee comes to the end date of an appointment and is continued in the same position. Used only when there is no break in employment.

**REHIRE** - Used when an employee is rehired following a separation from WKU.

REHIRE OF A RETIREE - Used when a WKU retired employee is rehired.

ADDED DUTIES - Used when an employee receives a salary increase due to added responsibilites in their job but when their job is not reclassified

**DEGREE** - Used when an employee receives a degree resulting in an increase to their base salary or payment of a lump sum

**DFMCP** - Used when an employee receives a salary increase due to participation in the Dept of Facilities Mgmt Career Path Program.

MARKET/EQUITY INCREASE - Used when employee receives a salary increase as the result of market or equity factors.

MSGIN - Used when an employee receives a salary increase in order to reach the range of the assigned salary grade.

OTHER SALARY INCREASE - Used when an employee receives a salary increase due to reasons not covered by other salary increase reason codes

FISCAL YEAR RATE INCREASE - Used when a rate increase is effective July 1.

RECLASSIFICATION - Used when an employee's job title, salary grade and/or salary are changed as the result of a material increase in duties/responsibilities.

REORGANIZATION - Used when an employee receives a salary increase as the result of a departmental reorganization.

FISCAL YEAR SALARY INCREASE - Used when a salary increase is effective on July 1.

STATUS CHANGE - used when an employee changes part time/full time status or temporary/ongoing status.

TRANSFER - Used when an employee moves from one position to another position regardless of department and/or salary change.

STIPEND - Compensation that is in addition to base pay for a finite period and typically associated with increased job responsibilities

## 2016-17 THIRD QUARTER STATEMENT OF REVENUES & EXPENDITURES

## **REQUEST:**

Accept for filing the 2016-17 Third Quarter Statement of Revenues & Expenditures.

## **FACTS**:

Total realized Educational and General (E&G) revenue was approximately 90 percent of budgeted E&G revenue (excluding net assets allocation), and was comparable to third quarter revenue of 2015-16. Actual tuition and fees revenue, as a percentage of budget, has decreased approximately 3 percent compared to the same period last year. Summer school billing began in May 2017 and, thus, is not reflected in third quarter revenue. State appropriations are distributed on a quarterly basis, but the distribution for each quarter does not represent 25 percent of the total due to the state's variable allocation schedule. Other revenue includes revenue generated by individual programs such as Athletics, University Farm, and various other revenue dependent programs. These revenues are comparable to the same period last year. It is noted that several programs have significant activity in spring and summer.

Restricted revenues and expenditures for grants and contracts were similar in amounts to the third quarter of 2015-16; however, current year results represent a higher percentage of budget. Revenues and expenditures for Auxiliary Enterprises were approximately 5 percent greater than third quarter revenues and expenditures of 2015-16.

## **BUDGETARY IMPLICATIONS:**

It is anticipated that fall and spring tuition revenue will fall short of the budget by approximately \$6.5 million or 4 percent. It will be necessary to reallocate funds to cover the shortfall in revenue.

## **RECOMMENDATION:**

President Gary A. Ransdell recommends that the Board of Regents accept for filing the 2016-17 Third Quarter Statement of Revenues and Expenditures.

## **MOTION:**

Accept for filing the 2016-17 Third Quarter Statement of Revenues and Expenditures.

## Western Kentucky University Third Quarter 2017 - Statement of Revenues and Expenditures For the period July 1, 2016 through March 31, 2017

	vised Budget 3rd Quarter	Actual 3rd Quarter Year-to-date	Percent of 2016-17 Actual/Revised
\$	204 831 000	\$ 190 655 399	93.1%
			80.0%
Š			92.1%
Š		Ψ 20,010,014	JZ. 170
\$	341,620,429	\$ 274,901,073	-
\$	55 950 000	\$ 51.051.719	91.2%
		\$ 51,051,710	31.270
- 4		¢ 51.051.710	
Ф	30,418,378	\$ 51,051,718	
\$	22,842,000	\$ 19,388,752	84.9%
	73,819		
\$	22,915,819	\$ 19,388,752	
\$	420,954,626	\$ 345,341,543	82.0%
\$	384,573,000	\$ 345,341,543	89.8%
\$	342.242.029	\$ 224.873.886	65.7%
\$			00.770
\$	55 796 778	\$ 51.051.719	91.5%
\$	55,796,778	\$ 51,051,718	91.370
œ	00.045.040	A 47 700 000	77 -01
<u> </u>			77.5%
	22,915,819	\$ 17,763,033	
\$	420,954,626	\$ 293,688,637	69.8%
	\$9555	\$ 204,831,000 \$ 72,040,200 \$ 28,909,800 \$ 35,839,429 \$ 341,620,429 \$ 55,950,000 \$ 468,378 \$ 56,418,378 \$ 22,842,000 \$ 73,819 \$ 22,915,819 \$ 420,954,626 \$ 384,573,000 \$ 342,242,029 \$ 342,242,029 \$ 55,796,778 \$ 55,796,778 \$ 22,915,819 22,915,819	\$ 204,831,000 \$ 190,655,399 \$ 72,040,200 \$ 57,632,300 \$ 28,909,800 \$ 26,613,374 \$ 35,839,429 \$ 341,620,429 \$ 274,901,073 \$ 55,950,000 \$ 51,051,718 \$ 468,378 \$ 51,051,718 \$ 22,842,000 \$ 19,388,752 \$ 73,819 \$ 22,915,819 \$ 19,388,752 \$ 420,954,626 \$ 345,341,543 \$ 384,573,000 \$ 345,341,543 \$ 342,242,029 \$ 224,873,886 \$ 342,242,029 \$ 224,873,886 \$ 342,242,029 \$ 224,873,886 \$ 55,796,778 \$ 51,051,718 \$ 55,796,778 \$ 51,051,718 \$ 22,915,819 \$ 17,763,033 22,915,819 \$ 17,763,033

<sup>\*</sup> Unrestricted net assets allocation total includes \$18,479,000 Budgeted Net Asset Allocation (Carry Forward), \$1,392,014 encumbrance commitments from prior year, \$12,859,732 Revenue Dependent and Workshop Carry Forward and \$3,108,683 in Divisional Carry Forward.

<sup>\*\*</sup> Unrestricted budget includes \$621,600 of restricted funds allocated to departmental operating budgets for work study wages.